

Minutes

Tuesday, July 15, 2025, 4:00 P.M. | City Hall-City Commission Room

1. MEETING OPENING

- a. Call to order

The meeting was called to order by Eric Higgins at 4:00 pm

- b. Roll Call

Municipal Audit Committee: Commissioner Jayme Minton, Eric Higgins, Rick Jankovich, Sally Flowers(remote)

City Staff: Rina D. Neal, Director of Finance, Brianna Wolf, Senior Administrative Assistant

- c. Approval of Minutes from February 24, 2025 Meeting: Rick Jankovich made a motion to approve the minutes as presented. This motion was seconded by Jayme Minton and approved with a vote of 4-0.

2. CITY OF MANHATTAN FINANCE UPDATE

- a. Finance Department Staffing Update

- Rina Neal gave a department staffing update.

- b. ERP Update – Rina Neal provided an update on where we were at with that process.

- c. 2024 Audit – Rina Neal updated about the 2024 audit.

3. COMMENTS FROM THE BOARD – N/A

4. **ADJOURNMENT:** The meeting was adjourned by Eric Higgins 4:35 P.M.

Minutes submitted by Brianna Wolf