



AGENDA
TUESDAY, MAY 3, 2022
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Briefing Session
5:30 PM

NOTE: The Briefing Session is open to the public and is not televised. The purpose of the Briefing Session is for the Commission to discuss issues of a general nature, review future agenda items, attend training, report on meetings attended as a City Commission Representative, and coordinate calendars, invitations/notices and scheduling. In addition, City Administration may distribute to the Commission any new relevant background material or new information received regarding that evening's City Commission Meeting agenda items.

City Commission Meeting
7:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmnhk.com/Archive.aspx?ADID=8245>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up through the City's website by 3 p.m. the day of the meeting at <https://cityofmnhk.com/publiccommentsignup> or in person at the meeting. The guidelines for public comments can be found in Resolution No. 050118-B, <https://cityofmnhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmnhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmnhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

2. PROCLAMATIONS

- A. May 1-7, 2022, [National Tourism Week](#), and May 3, 2022, [Bridget Everett Day](#). (Dr. Kevin Roberts, Chair, Convention and Visitors Bureau Steering Committee; Karen Hibbard, Director, Convention and Visitors Bureau; and Bridget Everett will be present to receive the proclamation.)
- B. May 7, 2022, [Poppy Day](#). (Dana Pierce, President, American Legion Post 17 Auxiliary, and Nora Chase, Poppy Princess, will be present to receive the proclamation.)
- C. May 2022, [Mental Health Month](#). (Robbin Cole, Executive Director, Pawnee Mental Health Services, will be present to receive the proclamation.)

3. PUBLIC COMMENTS

[Public Comment is for comments from the public to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to five (5) minutes.]

4. COMMISSIONER COMMENTS

5. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be moved to the end of the General Agenda.]

- A. **MINUTES**
 - 1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, April 19, 2022.
- B. **CLAIMS/PAYMENTS**
 - 1. Approve [Claims Register No. 3003](#) authorizing and approving the payment of claims from April 13, 2022 – April 26, 2022, in the amount of \$2,356,768.84.

C. ***SECOND AND FINAL READING***

1. Approve Ordinance No. 7572, amending Ordinance No. 7377 and the [Final Development Plan of the Assisted Living by Americare PUD](#), located at 3700 Amherst Avenue, based on the findings in the Staff Report with four conditions of approval, and the recommendation of the Manhattan Urban Area Planning Board.

D. ***PROFESSIONAL SERVICES***

1. Accept the Selection Committee's recommendation and authorize City Administration to negotiate a professional services agreement with Olsson, of Manhattan, Kansas, for the [Traffic Systems Masterplan \(SP2203\)](#).

E. ***BID AND AWARD***

1. Authorize City Administration to finalize, and the Mayor and City Clerk to execute, a [Development Agreement with USD 383](#), and authorize City Administration to accept and file a dedication easement for Hayes Drive Storm Sewer and Trail projects (SW2208, PD2202).
2. Authorize City Administration to finalize and the Mayor and City Clerk to execute a final [Development Agreement for the Art and Light Museum](#).

F. ***GRANTS***

1. [Resolutions of Support for Kansas Department of Transportation \(KDOT\) Transportation Enhancement Grant](#)
 - a. Approve Resolution No. 050322-A to Support the Transportation Enhancement grant application for the Juliette Avenue Brick Restoration, from Poyntz Avenue to Pierre Street, and
 - b. Approve Resolution No. 050322-B to Support the Transportation Enhancement grant application for the Fort Riley Boulevard sidewalk project along Valley Drive from Westwood Road to Yuma Street.
2. Authorize City Administration to accept the [Federal Funds Exchange for 2022](#), in the amount of \$687,408.08 and the Mayor and City Clerk to execute an agreement and any related documents necessary to facilitate the Federal Funds Exchange with the Kansas Department of Transportation.

G. ***MISCELLANEOUS***

1. Accept the recommendation of the [Aggieville Business Association and Aggieville Business Improvement District \(ABID\) Advisory Board](#) to write-off twelve (12) accounts totaling \$9,004.53 in outstanding ABID fees; and accept the recommendation of the Downtown Manhattan Inc. and the Downtown Business Improvement District (DBID) Advisory Board to write-off twelve (12) accounts totaling \$4,996.25 in outstanding DBID fees, due to business closures in these districts.
2. Approve the [2022 capital improvement requests from the Utility Donation Fund](#) for six capital fund requests totaling \$28,862.79.

H. ***BOARD APPOINTMENTS***

1. Approve appointment by Mayor Morse of Linda Cook to the [Library Board](#).

6. GENERAL AGENDA

- A. **CONSIDER FIRST READING OF AN ORDINANCE AMENDING THE MANHATTAN DEVELOPMENT CODE**
[Manhattan Urban Area Planning Board recommends approval]

- B. **CONSIDER APPROVING AMENDED 2022 SALARY ORDINANCE NO. 7573**

- C. **DISCUSSION ITEM: DISCUSS POSSIBLE CHANGES TO ORDINANCES IN CITY CODE CHAPTER 2, ADMINISTRATION, AND RELATED RESOLUTIONS REGARDING GOVERNING BODY PROCEDURES**