



**AGENDA**  
**TUESDAY, AUGUST 16, 2022**  
**CITY COMMISSION ROOM**  
**CITY HALL**  
**1101 POYNTZ AVENUE**  
**MANHATTAN, KS 66502**

**City Commission Meeting**  
**6:00 P.M.**

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NOTE: Agenda items are available on the City's website at <https://www.cityofmnhk.com/Archive.aspx?ADID=8396>. If you would like to provide public comment at the meeting for an item on the agenda, person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmnhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmnhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmnhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

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**1. CALL TO ORDER**

**2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

**3. PLEDGE OF ALLEGIANCE**



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

#### 4. PROCLAMATION

- A. September 1, 2022, [\*K-State and Community Partnership Day\*](#). (Jeff Ebeck, Student Body Vice President; Kevin Nalette, Chief of Staff, Office of the President; Emily Lehning, Director, Regional Community Visits; and Tim Steffensmeier, Professor, Staley School of Leadership, Kansas State University, will be present to receive the proclamation.)

#### 5. COMMISSIONER COMMENTS

#### 6. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and consider immediately following the Consent Agenda. Comment from the public related to any item on the Consent agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**
1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, August 2, 2022.
- B. **CLAIMS/PAYMENTS**
1. Approve [Claims Register No. 3010](#) authorizing and approving the payment of claims from July 27, 2022– August 9, 2022, in the amount of \$6,179,093.55.
- C. **LICENSES**
1. Approve a [Tree Maintenance License](#) for calendar year 2022 for Witt’s Mowing & Tree Services, PO Box 423, Junction City, Kansas.
- D. **FINAL PLATS**
1. Accept the easements and rights-of-way as shown on the [Final Plat of Prairie Village at the Highlands, Unit 2](#), based on conformance with the Manhattan Development Code.
- E. **SECOND AND FINAL READING**
1. Approve [Ordinance No. 7587](#) rezoning 625 South 10<sup>th</sup> Street from IL, Light Industrial, to ICS, Industrial/Commercial Service, based on findings in the Staff Report.
  2. Approve [Ordinance No. 7588](#) levying an additional half-cent special purpose retailers’ sales tax that was approved by the voters on November 3, 2020, for the purposes of stimulating recovery from the COVID-19 pandemic and reducing the ad valorem property tax burden on city of Manhattan taxpayers by paying for outstanding City debt and the costs related to public

infrastructure; for job creation, recruitment or retention initiatives; and for workforce housing initiatives.

F. **RESOLUTIONS**

1. Approve [Resolution No. 081622-A](#) authorizing a Special Event with Alcohol Permit for Third Thursday Street Festival to occur on September 15, 2022.

G. **BID AND AWARD**

1. Award and authorize the Mayor and City Clerk to execute a construction contract in the amount of \$660,449.40 with Municipal Pipe and Tool Company, LLC, of Hudson, Iowa, and Deduct Change Order No. 1 in the amount of \$157,060.20, effectively reducing the contract amount to \$503,389.10 for the [2022 Cured-in-Place-Pipe Sewer Lining Project \(SS2201\)](#).
2. Award and authorize the Mayor and City Clerk to execute a contract in the amount of \$56,304.00 with Mayer Specialty Services, of Goddard, Kansas, for the [2022 Sanitary Sewer Manhole Rehabilitation Project \(SS2202\)](#).

H. **MISCELLANEOUS AGREEMENTS**

1. Approve and authorize the Mayor and City Clerk to execute a [Sponsorship Agreement to accept a gift of \\$55,000.00 from the FHDC Foundation on behalf of Blue Cross Blue Shield Kansas Foundation](#) to sponsor the traveling exhibit Big League Fun.

I. **MISCELLANEOUS**

1. Approve the [Manhattan Urban Area Planning Board Bylaws](#), as amended.
2. Approve the [design and specifications for the Art and Light Museum](#).

J. **APPOINTMENTS**

1. Approve the following [appointments by Mayor Morse](#) to various boards and committees of the city.
  - a. Appointment of Margy Stewart to the Flint Hills Discovery Center Advisory Board.
  - b. Appointment of Lizz Daniels to the Food and Farm Council.
  - c. Appointment Blake Druecker to the Food and Farm Council.
  - d. Re-appointment of Marcus Kidd to the Joint Corrections Advisory Board.
  - e. Re-appointment of Linda Teener to the Joint Corrections Advisory Board.
  - f. Appointment of Sara Fisher to the Historic Resources Board.
  - g. Appointment of Debbie Nuss to the Manhattan Urban Area Planning Board.
  - h. Re-appointment of Richard Foster to the Partner City Advisory Committee.

**7. ITEM REMOVED FROM CONSENT AGENDA**

## **8. PUBLIC HEARING**

[The hearing procedure and public participation will be based upon the legal requirements for the required hearing.]

- A. CONSIDER AN ORDINANCE AMENDING THE MANHATTAN URBAN AREA COMPREHENSIVE PLAN BY ADOPTING AND INCORPORATING THE AMENDED BICYCLE AND PEDESTRIAN SYSTEMS PLAN**
1. Conduct a public hearing; and
  2. Approve first reading of an ordinance amending the Manhattan Urban Area Comprehensive Plan by adopting and incorporating the amended Bicycle & Pedestrian Systems Plan by reference, as presented.
- B. CONSIDER VACATING OF A PORTION OF A PUBLIC UTILITY AND TRAVEL EASEMENT LOCATED IN LOT ONE (1) WILDCAT VALLEY ADDITION (521 RICHARDS DRIVE) MANHATTAN, RILEY COUNTY, KANSAS**
1. Conduct a public hearing; and
  2. Find that no private rights will be injured or endangered by such vacation, and that the public will suffer no loss or inconvenience thereby, and approve first reading of an ordinance vacating a portion of a utility and travel easement of 521 Richards Drive. (VA2202).
- C. CONSIDER VACATING AN ALLEY LOCATED IN THE 300 BLOCK BETWEEN PIERRE STREET AND HOUSTON STREET**
1. Conduct a public hearing; and
  2. Find that no private rights will be injured or endangered by such vacation, and that the public will suffer no loss or inconvenience thereby; and approve first reading of an ordinance vacating an alley located between Third Street and Fourth Street and between Pierre Street and Houston Street (VA2203).
- D. CONSIDER VACATING A PORTION OF PIERRE STREET LOCATED IN LOTS 333 AND 334, WARD 1, CITY OF MANHATTAN, RILEY COUNTY, KANSAS**
1. Conduct a public hearing; and
  2. Find that no private rights will be injured or endangered by such vacation, and that the public will suffer no loss or inconvenience thereby; and approve first reading of an ordinance vacating a public right-of-way located in Lots 333 and 334, Ward 1, City of Manhattan, Riley County, Kansas (VA2204).

## **9. GENERAL AGENDA**

[Comment from the public related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

### **A. CONSIDER AWARD OF AIRPORT RUNWAY 3/21 RECONSTRUCTION (AP2202, CIP #AP030P)**

1. Accept and authorize the Mayor to execute FAA Grant Offer (AIP 3-20-0052-056-2022), in the amount of \$24,401,480.00; and, contingent upon the acceptance and receipt of the FAA Grant Offer, accept the Engineer's Estimate of Probable Cost in the amount of \$43,194,031.80; award and authorize the Mayor and City Clerk to execute a construction contract in the amount of \$26,857,926.80 with Clarkson Construction Company, of Kansas City, Missouri; approve and authorize the Mayor to execute Task Order No. 8 with Olsson Inc., of Lincoln, Nebraska, in the amount of \$3,746,700.00 to provide construction administrative services; and approve Resolution No. 081622-B authorizing the issuance of debt for the reconstruct Runway 3/21 project (AP2202, CIP #AP030P).

## **10. CITY MANAGER BRIEFING**

[The purpose of this Briefing is for the City Manager to review future agenda items and provide general updates, Commissioners report on meetings attended as a City Commission Representative and seek feedback, discuss potential training/educational opportunities, and coordinate calendars, invitations/notices and scheduling. Public Comment is not permitted during this briefing period.]

## **11. ADJOURNMENT**

- A. Move to adjourn the August 16, 2022, City Commission Meeting.