



**AGENDA**  
**TUESDAY, OCTOBER 4, 2022**  
**CITY COMMISSION ROOM**  
**CITY HALL**  
**1101 POYNTZ AVENUE**  
**MANHATTAN, KS 66502**

**City Commission Meeting**  
**6:00 P.M.**

---

NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8456>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

---

**1. CALL TO ORDER**

**2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

**3. PLEDGE OF ALLEGIANCE**



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

#### 4. RECOGNITION

- A. City of Manhattan’s Biosolids Management 2022 Biosolids Program of the Year Award.

#### 5. PROCLAMATIONS

- A. October 6-12, 2022, [National Physician Assistant Week](#). (Bradley Dirks, PA-C, M.Ed., Associate Director, and Aaron Bischof, K-State PA Program Student Body President, Physician Assistant Program, will be present to receive the proclamation.)
- B. October 13, 2022, [Marianne Cullers Day](#). (Marianne Culler, Program Director, Douglass Center Hand-to-Hand Program, will be present to receive the proclamation.)

#### 6. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

#### 7. COMMISSIONER COMMENTS

#### 8. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**
1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, September 20, 2022.
- B. **CLAIMS/PAYMENTS**
1. Approve [Claims Register No. 3013](#) authorizing and approving the payment of claims from September 14, 2022 – September 27, 2022, in the amount of \$2,166,808.85.

C. ***SECOND AND FINAL READING***

1. Approve [Ordinance No. 7597](#) establishing a new range of salaries for 2023.
2. Approve [Ordinance Nos. 7598 and 7599](#) amending applicable sections of Chapter 32 of the Code of Ordinances to modify regulations and charges for water service installations, modifying regulations, rates and charges for monthly water and sewer services, modifying regulations, charges, credits, and exemptions for system development charges, and modify charges for Kansas One-Call Fees, all effective January 1, 2023.
3. Approve [Ordinance No. 7600](#) amending applicable sections of Chapter 32 of the Code of Ordinances to modify stormwater rates as recommended, effective January 1, 2023.
4. Approve [Ordinance No. 7601 amending Ordinance No. 7104](#) and the Final Development Plan of Abbott's Landing PUD, to establish a Tropical Smoothie Café drive-thru restaurant, generally located to the northeast of the intersection of McCall Road and Alvin's Place, based on the findings in the Staff Report and the recommendation of the Manhattan Urban Area Planning Board.

D. ***PROFESSIONAL SERVICES***

1. Authorize City Administration to advertise a [Request for Qualifications for an Airport Architectural and Engineering firm](#) and appoint a City Commissioner to serve on the Selection Committee.

E. ***MISCELLANEOUS AGREEMENTS***

1. Authorize City Administration to finalize, and the Mayor and City Clerk to execute, a [Holiday Display Agreement](#) with Whoville, Inc. for the 2022 Festival of Lights.
2. Authorize the Mayor and City Clerk to execute a project [Funding Agreement with the National Church Residences](#) for the Federal Emergency Management Agency (FEMA) buy-out of Garden Grove Apartments located at 1115 and 1119 Garden Way.
3. Approve the application for the Sunset Zoo Expedition Asia Bronze Animal Sculptures and authorize City Administration to finalize and the Mayor and City Clerk to execute a [donation agreement with the executor of the estate of the artist John Parsons](#).
4. Authorize the Mayor and City Clerk to execute an [Agreement for Construction of Public Infrastructure](#) by the Owner or Developer with Shree Laxmi 18, LLC, a Kansas limited liability company, for the Tropical Smoothie Café Sanitary Sewer Extension Improvements (SS2211).
5. Authorize the Mayor and City Clerk to execute a consent to the subletting of the [Aircraft Hangar property under lease agreement](#) between the City of Manhattan and JSG Properties, LLC to Dan Samani, LLC.

F. ***PURCHASES***

1. Authorize the purchase of a [Toro Multi-Pro 5800 Turf Sprayer \(CIP #CP290E\)](#) in the amount of \$84,154.13, from Professional Turf Products, of Lenexa, Kansas, to be paid from the City Parks operating budget within the General Fund.

2. Authorize the purchase of [three \(3\) vehicles \(Fire Department Unit 163 CIP #FR042E, Sunset Zoo Unit 141 CIP#SZ012E, and Fire Department Unit 167 CIP #FR048E\)](#) utilizing the State of Kansas Vehicle Purchasing Contract, in the total amount of \$86,979.00, and authorize the disposal of excess property once replacement vehicles have arrived; and authorize the Mayor and/or City Clerk to execute a lease purchase agreement and all necessary documents for the financing of two (2) vehicles (*Sunset Zoo Unit 141 CIP#SZ012E and Fire Department Unit 167 CIP #FR048E*) with Commerce Bank/Clayton Holdings, Inc.
3. Authorize a sole source purchase in an amount not to exceed \$130,000.00 for [traffic signal equipment from Le Mac Company, Inc.](#), of Kansas City, Kansas, for the Juliette Avenue & Poyntz Avenue Project (ST1909).
4. Authorize City Administration to finalize and Mayor and City Clerk to execute an agreement with US Digital Designs, of Tempe, Arizona, for the purchase of the [station alerting system \(CIP #FR041E\)](#) in the amount of \$221,040.80 and an agreement with Parsons Inc., of Manhattan, Kansas, for the installation of the system in an amount not to exceed \$76,109.50; and authorize the Mayor and/or City Clerk to execute a lease purchase agreement and other necessary documents with US Bancorp Government Leasing and Finance, Inc. to be paid from the Fire Equipment Reserve Fund.

## **9. ITEM REMOVED FROM CONSENT AGENDA**

## **10. GENERAL AGENDA**

[\[Comment from the public\]](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

- A. **CONSIDER ADOPTING NINE (9) 2021 INTERNATIONAL CODES AND THE 2020 NATIONAL ELECTRICAL CODE AND AN ORDINANCE AMENDING REGULATIONS FOR CONTINUING EDUCATION REQUIREMENTS FOR CONTRACTORS LICENSE**
  1. Approve first reading of ordinances adopting nine (9) 2021 International Codes and the 2020 Electrical Codes with amendments and an ordinance amending Section 8-8 of the Code of Ordinances regulating continuing education requirements for General Contractor license renewal.  
*[Code Appeals Board and Housing Appeals Board recommends approval]*
- B. **DISCUSSION: MANHATTAN HOUSING AUTHORITY SENIOR HOUSING PROPOSALS**

## **11. ADJOURNMENT**

- A. Move to adjourn the October 4, 2022, City Commission Meeting.