



**AGENDA**  
**TUESDAY, NOVEMBER 1, 2022**  
**CITY COMMISSION ROOM**  
**CITY HALL**  
**1101 POYNTZ AVENUE**  
**MANHATTAN, KS 66502**

**City Commission Meeting**  
**6:00 P.M.**

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NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8483>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

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**1. CALL TO ORDER**

**2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

**3. PLEDGE OF ALLEGIANCE**



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

#### 4. PROCLAMATION

- A. November 25, 2022 – January 1, 2023, [Festival of Lights](#). (Brad Everett, Partner; Belinda Snyder, Fundraising and Event Coordinator; and Joey Athon, Event Coordinator, Whoville, Inc., will be present to receive the proclamation.)

#### 5. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

#### 6. COMMISSIONER COMMENTS

#### 7. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**  
1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, October 18, 2022.
- B. **CLAIMS/PAYMENTS**  
1. Approve [Claims Register No. 3015](#) authorizing and approving the payment of claims from October 12, 2022 – October 25, 2022, in the amount of \$2,656,885.08.
- C. **FINAL PLATS**  
1. Accept the easements and rights-of-way as shown on the [Final Plat of Colbert Hills, Unit Six](#), based on conformance with the Manhattan Development Code and approval by the Manhattan Urban Area Planning Board.
- D. **SET PUBLIC HEARING DATE**  
1. Approve [Resolution No. 110122-A](#) authorizing the offering for sale of General Obligation Temporary Notes Series 2022-03 to finance the following three (3) capital projects: *Airport Reconstruct Runway 3/21 (AP2202)*; *North Campus Corridor, Phase 8 (SP2101)*; *Water Booster*

*Station Upgrades (WA2021); and one (1) special assessment project: Stonehaven Storm Drainage Improvements (SM1904).*

E. **SECOND AND FINAL READINGS**

1. Approve [Ordinance No. 7613](#) amending the Manhattan Urban Area Comprehensive Plan by adopting and incorporating the Housing Market Analysis by reference.
2. Approve [Ordinance Nos. 7614 and 7615](#) levying business improvement service fees for 2023 on businesses located within the Aggieville and Downtown Business Improvement Districts, respectively.
3. Approve [Ordinance No. 7616](#) amending Chapter 31, Article III, Division 5 of the Code of Ordinances of the City of Manhattan establishing regulations, parking fees, and penalties for violations of parking within the Aggieville Parking Garage and establishing the Parking Services Manager's authority, and approve Resolution No. 110122-B setting fees for the Aggieville Parking Garage.
4. Approve [Ordinance No. 7617](#) incorporating by reference the Standard Traffic Ordinance for Kansas Cities, Edition of 2022, with amendments as set forth in the ordinance.
5. Approve [Ordinance No. 7618](#) amending Section 31-71 of the Code of Ordinances of the City of Manhattan relating to the Fuchsia Aggieville Residential Zone.

F. **PROFESSIONAL SERVICES**

1. Authorize the Mayor and City Clerk to execute an [Agreement for Professional Engineering Services with Olsson, Inc.](#), of Manhattan, Kansas, in the amount of \$94,088.00, for the Water Treatment Plant Capital Improvements Projects (WA2211, CIP Nos. WA250E, WA241P, WA238E, WA208P, WA171P, and WA129P).

G. **GRANTS**

1. Authorize City Administration to apply to the [African American Civil Rights Preservation Grant](#) to fund renovations at the Douglass Center Annex.
2. Authorize City Administration to apply for the [Recreational Trails Program Grant](#) to fund trail improvements identified in the Warner Memorial Park Master Plan.

H. **MISCELLANEOUS AGREEMENTS**

1. Authorize Mayor and City Clerk to execute a five-year [Lease Agreement with UFM Community Learning Center](#) for the Manhattan Community Garden for a term of January 1, 2023, thru December 31, 2027.

I. **APPOINTMENTS**

1. Approve the following [appointments by Mayor Morse to various boards](#) and committees of the city.
  - a. Re-appointment of Annie Cook to the Bicycle and Pedestrian Advisory Committee.
  - b. Appointment of Colby Moorberg to the Bicycle and Pedestrian Advisory Committee.

**8. ITEM REMOVED FROM CONSENT AGENDA**

**9. GENERAL AGENDA**

**[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]**

- A. CONSIDER SECOND AMENDMENT TO ELSEY HOLDINGS, LLC ECONOMIC DEVELOPMENT AGREEMENT**
1. Authorize City Administration to finalize and the Mayor and City Clerk to execute a Second Amendment to the Economic Development Agreement with Elsey Holdings, LLC (dba The Prime Company).
- B. DISCUSS THE POSSIBLE “DRAFT” ADDITIONAL QUESTIONNAIRE FOR THE RILEY COUNTY LAW BOARD CANDIDATES ALONG WITH THE APPOINTMENT PROCESS THE COMMISSION WANTS TO UTILIZE**

**10. ADJOURNMENT**

- A. Move to adjourn the November 1, 2022, City Commission Meeting.