



AGENDA
TUESDAY, JANUARY 3, 2023
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8572>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

4. PROCLAMATION

- A. January 16 and 21, 2023, [Dr. Martin Luther King, Jr. Community Celebration and Day of Service](#). (Kevin Bryant, Chair, and Susanne Glymour, Art/Writing Contest Coordinator, Martin Luther King, Jr. Memorial Committee, will be present to receive the proclamation.)

5. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

6. COMMISSIONER COMMENTS

7. REORGANIZATION

- A. Comments from outgoing Mayor Linda Morse.
B. City Clerk Brenda Wolf calls for nomination of new Mayor.
C. Mayor Elect calls for nomination of new Mayor Pro Tem.
D. Mayor Elect and City Manager Ron Fehr will recognize outgoing Mayor Linda Morse for her service as Mayor of Manhattan.
E. Mayor Elect will provide remarks for the upcoming year.

8. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**
1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, December 20, 2022.

B. CLAIMS/PAYMENTS

1. Approve [Claims Register No. 3019](#) authorizing and approving the payment of claims from December 14, 2022– December 27, 2022, in the amount of \$3,312,758.19.

C. LICENSES

1. [Approve](#) a *Merchant Guard Agency License* for calendar year 2023 for Vend-Tech Enterprise, LLC, 260 North Rock Road, Wichita; a *Tree Maintenance License* for calendar year 2023 for Gier Tree Service, 3507 Musil Drive; KCAT Tree Service, LLC, 22420 Overland Road, Onaga, and Wright Tree Service, Inc, 5930 Grand Avenue, West Des Moines, Iowa; an annual *Cereal Malt Beverage Off-Premises License* for Dillons #15, 130 Sarber Lane, Kwik Shop #35073, 1337 Anderson Avenue, and Wildcat Fitness & Fun, 800 Anneberg Circle; and an annual *Cereal Malt Beverages On-Premises License* for K-State Union Bowling Center, 918 North Martin Luther King Junior Drive.

D. SECOND AND FINAL READING

1. Approve [Ordinance No. 7622](#) rezoning 2129 Fort Riley Lane from IL, Light Industrial District, to CC, Community Commercial District, based on findings in the Staff Report and the recommendation of the Manhattan Urban Area Planning Board.
2. Approve [Ordinance No. 7623](#) annexing an approximately 11.9-acre tract of land, generally located on the east side of Grand Mere Parkway extending between Grand Champions Drive and Enclave Ridge Circle, into the city limits.
3. Approve [Ordinance No. 7624](#) rezoning an 11.9-acre tract of land, generally located on the east side of Grand Mere Parkway extending between Grand Champions Drive and Enclave Ridge Circle, from Riley County PUD, Planned Unit Development, to City of Manhattan, RL-A Low Density Residential Attached District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.

E. PROFESSIONAL SERVICES

1. Authorize City Administration to [advertise two \(2\) Requests for Proposals](#), one for concert production services and a second for audio/visual services for Arts in Park Concerts in 2023.
2. Authorize the Mayor and City Clerk to execute a [five-year agreement \(2023-2027\) for architectural and engineering services](#) for the Manhattan Regional Airport with Olsson, Inc., of Lincoln, Nebraska.

F. MISCELLANEOUS AGREEMENTS

1. Authorize the Mayor and City Clerk to execute an [agreement with The Salvation Army for use of the City's public parking lot](#) at the southeast quadrant of North Fourth Street and Leavenworth Street at the Manhattan Town Center Mall on the fourth Tuesday of every month in 2023.

9. ITEM REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARING

[The hearing procedure and public participation will be based upon the legal requirements for the required hearing.]

- A. **CONSIDER VACATING A PORTION OF A PUBLIC UTILITY EASEMENT LOCATED IN LOT 3, INTERLACHEN ADDITION (2905 PALMER CIRCLE)**
1. Conduct a public hearing; and
 2. Find that no private rights will be injured or endangered by such vacation, and that the public will suffer no loss or inconvenience thereby; and approve first reading of an ordinance vacating a portion of a utility easement located at Lot 3 Interlachen Addition (also known as 2905 Palmer Circle) Manhattan, Riley County, Kansas (VA2205).

11. ADJOURNMENT

- A. Move to adjourn the January 3, 2023, City Commission Meeting.