



AGENDA
TUESDAY, FEBRUARY 7, 2023
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8611>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

4. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

5. COMMISSIONER COMMENTS

6. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

A. ***MINUTES***

1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, January 24, 2023.

B. ***CLAIMS/PAYMENTS***

1. Approve [Claims Register No. 3022](#) authorizing and approving the payment of claims from January 18, 2023– January 31, 2023, in the amount of \$1,577,280.71.
2. Approve [Claims Register No. 3023](#) authorizing and approving the payment of claims from January 18, 2023– January 31, 2023, in the amount of \$1,940,203.90.

C. ***LICENSES***

1. Approve an annual [Cereal Malt Beverage Off-Premise License](#) for Walmart #35, 101 East Bluemont Avenue.

D. ***SECOND AND FINAL READING***

1. Approve [Ordinance No. 7626](#) repealing and terminating the contract franchise ordinance in Sections 15-345 to 15-370 of Article XVII of Chapter 15 of the [Code of Ordinances](#), City of Manhattan, Kansas.
2. Approve [Ordinance No. 7627](#) amending the Manhattan Development Code, as presented in the Staff Report, and recommended by the Manhattan Urban Area Planning Board.
3. Approve [Ordinance No. 7628](#) for the dissolution of the Arts and Humanities Advisory Board.

4. Adopt [Ordinance No. 7629](#) amending Sec. 2-15 of the [Code of Ordinances](#) prohibiting dual office holding as a city commissioner while simultaneously serving in other local, state, federal or partisan elective office.

E. **RESOLUTIONS**

1. Approve [Resolution No. 020723-A](#) amending the donor-initiated public art policy manual resolution to remove the Arts and Humanities Advisory board from the review process.
2. Approve [Resolution No. 020723-B](#) authorizing a private developer to apply for the Kansas Housing Investor Tax Credit Program, through the Kansas Housing Resources Corporation for single-family homes for rent located at 801, 805, and 806 Bramblewood Court in the Scenic Meadows subdivision.

F. **PROFESSIONAL SERVICES**

1. Authorize the Mayor and City Clerk to execute an [Agreement for Professional Engineering Services](#) in the amount of \$104,528.00, with Schwab Eaton, of Manhattan, Kansas, for the 2023 Water System Improvements Project (WA2302, CIP #WA190P, #WA193P, #WA194P, #WA195P, #WA139P).

G. **GRANTS**

1. Authorize City Administration to accept the Recreation Trails Program (RTP) Grant award in the amount of \$117,007.20 for the maintenance and restoration of [Linear Trail between South Manhattan Avenue and Richards Drive \(PR2113\)](#).
2. Authorize City Administration to accept the Recreation Trails Program (RTP) Grant award in the amount of \$64,000.00 for the development of a trailhead at the [T. Russell Reitz Animal Shelter and new trail spur connecting to Linear Trail \(PR2218\)](#).
3. Authorize City Administration to accept the Land and Water Conservation Fund Grant in the amount of \$245,000.00 for park development at the [Loma Ridge entrance of Roger Schultz Community Park \(PR2217\)](#).

H. **PURCHASES**

1. Authorize City Administration to [Pre-Purchase up to \\$200,000.00 in waterline materials](#) for the Kimball Avenue, Vanesta Drive to Berkshire Circle Roadway Improvements Project (ST1910).
2. Authorize the [purchase of a truck for the Airport \(Unit 97\)](#) from Cable Dahmer, of Topeka, Kansas, in the amount of \$64,988.00 (CIP #AP047E) and authorize the disposal of excess property once the replacement vehicle has arrived.
3. Authorize City Administration to [purchase a replacement 1-Ton 4x4 Truck for Street Division Unit 1135](#) in the amount of \$92,963.00 from Master Tech Truck & Equipment, of Wichita, Kansas, and authorize disposal of excess property once replacement vehicle has arrived.

8. <u>ITEM REMOVED FROM CONSENT AGENDA</u>

9. PUBLIC HEARING

[The hearing procedure and public participation will be based upon the legal requirements for the required hearing.]

A. CONSIDER LEVYING SPECIAL ASSESSMENTS (GOB 2023A)

1. Conduct a public hearing; and
2. Approve first reading of an ordinance for public improvements totaling \$5,308,385 and levying special assessments against the benefiting properties in the following seventeen (17) public improvement districts: *Chapel Hill* – Sanitary Sewer (SS1814), Street (ST1815), and Water (WA1817); *Scenic Meadows, Unit Five (Fossilridge)* – Sanitary Sewer (SS1812), Street (ST1812), and Water (WA1814); *Scenic Meadows, Unit Three (Plumthicket)* – Sanitary Sewer (SS1813), Street (ST1813), and Water (WA1815); *St. Luke’s Waterline* (WA1920); *Browning Avenue and Kelly Drive Storm Drainage* (SM1807); *Colbert Hills Addition, Unit Five* – Sanitary Sewer (SS1917), Street (ST1907), and Water (WA1917); and *Stonehaven Addition, Unit Two (Amherst Avenue)* – Sanitary Sewer (SS1914), Water (WA1914); and Storm Drainage (SM1902).

10. GENERAL AGENDA

[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

A. DISCUSSION: REVIEW BOARDS AND COMMITTEES “DRAFT” POLICY MANUAL RESOLUTION

B. DISCUSSION: REVIEW “DRAFT” ORDINANCE AND BYLAWS FOR NEW COMMUNITY SUPPORT FUNDS ADVISORY BOARD (CSFAB)

11. ADJOURNMENT

- A. Move to adjourn the February 7, 2023, City Commission Meeting.