



AGENDA
TUESDAY, FEBRUARY 21, 2023
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8640>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE

4. COMMISSIONER COMMENTS



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

5. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

A. ***MINUTES***

1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, February 7, 2023.

B. ***CLAIMS/PAYMENTS***

1. Approve [Claims Register No. 3024](#) authorizing and approving the payment of claims from February 1, 2023 – February 14, 2023, in the amount of \$518,065.18.
2. Approve [Claims Register No. 3025](#) authorizing and approving the payment of claims from February 1, 2023 – February 14, 2023, in the amount of \$7,344,966.98.

C. ***LICENSES***

1. Approve an annual [Cereal Malt Beverage Off-Premise License](#) for Dillons #94, 1101 Westloop Place.

D. ***FINAL PLATS***

1. Accept the easements and rights-of-way, as shown, on the [Final Plat of McCall Landing, Unit Three](#), based on conformance with the Manhattan Development Code and approval by the Manhattan Urban Area Planning Board.

E. ***SECOND AND FINAL READING***

1. Approve [Ordinance No. 7630 levying special assessments](#) against the benefiting properties in the following seventeen (17) public improvement districts totaling \$5,303,246: ***Chapel Hill*** – Sanitary Sewer (SS1814), Street (ST1815), and Water (WA1817); ***Scenic Meadows, Unit Five (Fossilridge)*** – Sanitary Sewer (SS1812), Street (ST1812), and Water (WA1814); ***Scenic Meadows, Unit Three (Plumthicket)*** – Sanitary Sewer (SS1813), Street (ST1813), and Water (WA1815); ***St. Luke's*** Waterline (WA1920); ***Browning Avenue and Kelly Drive*** Storm Drainage (SM1807); ***Colbert Hills Addition, Unit Five*** – Sanitary Sewer (SS1917), Street (ST1907), and Water (WA1917); and ***Stonehaven Addition, Unit Two (Amherst Avenue)*** – Sanitary Sewer (SS1914), Water (WA1914); and Storm Drainage (SM1902).

F. ***FIRST READINGS***

1. Approve first reading of an [ordinance amending Chapter 2, Article VI, Division 2 of the Code of Ordinances](#) by repealing the defunct City Environmental Board and establishing the Community Support Funds Advisory Board (CSFAB).

G. **RESOLUTIONS**

1. Approve [Resolution No. 022123-A](#) setting fees for Parks and Recreation programs, rentals, admissions, and membership fees and repealing Resolution No. 101822-B.
2. Approve [Resolution No. 022123-B](#) updating the Policy for External and City Boards and Committees and repealing Policy Resolution No. 060397-A, effective October 1, 2023.
3. Approve [Resolution No. 022123-C](#) authorizing the sale of City property located at 620 and 621 South Juliette Avenue as two separate tracts and authorizing the Mayor and City Clerk to execute an Amended Agreement to accomplish same; and, further, authorizing such other officers and employees of the City as are necessary, to execute any, and all, documents necessary to facilitate the closing of the Amended Agreement, including, but not necessarily limited to, the Deeds and any required affidavits.
4. Approve [Resolution No. 022123-D](#) relating to the Aggieville Parking garage Fees located at 1318 Laramie Street, within the City of Manhattan, Kansas, and repealing Resolution No 111522-C.

H. **PROFESSIONAL SERVICES**

1. Authorize City Administration to finalize and the Mayor and City Clerk to execute a contract in the amount of \$15,000.00 with Kitsune Kami, LLC, of Manhattan, Kansas, for [audio-visual services for the 2023 Arts in the Park summer concert series \(PR2301\)](#).
2. Authorize City Administration to finalize and the Mayor and City Clerk to execute a contract in the amount of \$20,000.00 with Eric Kleiner, of Manhattan, Kansas, for [concert production services for the 2023 Arts in the Park summer concert series \(PR2302\)](#).

I. **BID AND AWARD**

1. Waive the irregularity of T&M Construction delivering their bid bond immediately after the bid opening; find that their bid is responsive and that they are the lowest responsible bidder; and award and authorize the Mayor and City Clerk to execute a construction contract in the amount of \$343,926.32 with T&M Construction, of Junction City, Kansas, for the [City Connecting Link Improvement Program \(CCLIP\) Surface Preservation Project](#) for repair to Fort Riley Boulevard, from Juliette Avenue to 10th Street (ST2112).
2. Pursuant to Charter Ordinance No. 62, Section 3, find that waiving of the bid process to select ESI Contracting Corp is in the best interest of the City; authorize the Mayor and City Clerk to execute a construction contract, in the amount of \$259,884.21, with ESI Contracting Corp., of Kansas City, Missouri; and approve Resolution No. 022123-E authorizing the improvements and issuance of temporary notes to finance the [Sewer Outfall & Bank Stabilization Project \(SS2208\)](#).

J. **APPOINTMENTS**

1. Approve recommended appointments to the [Americans with Disability Act \(ADA\) Advisory Group](#).

2. Approve the following [appointments by Mayor Hatesohl to various boards and committees](#) of the city.
 - a. Re-appointment of John Hund to the Flint Hills Discovery Center Advisory Board.
 - b. Appointment of Nellie Crenshaw to the Flint Hills Discovery Center Advisory Board.
 - c. Re-appointment of Idrees Khalil to the Housing Authority Board of Commissioners.
 - d. Re-appointment of Livie Olsen to the Housing Authority Board of Commissioners.
 - e. Appointment of Carmen Schober to the Human Rights and Services Board.
 - f. Appointment of Jeffery Morris to the Partner City Advisory Committee.

6. ITEM REMOVED FROM CONSENT AGENDA

7. GENERAL AGENDA

[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

- A. **CONSIDER ANNEXING LANDING BUSINESS PARK**
 1. Approve first reading of an ordinance annexing an approximately 78.73-acre tract of land, generally located at the northeast corner of Skyway Drive and West 68th Avenue, west of the Manhattan Regional Airport.

- B. **CONSIDER AN ANNEXATION AGREEMENT FOR LANDING BUSINESS PARK**
 1. Authorize the Mayor and City Clerk to execute an Annexation Agreement for an approximately 78.73-acre tract of land, generally located at the northeast corner of Skyway Drive and West 68th Avenue, west of the Manhattan Regional Airport.

C. CONSIDER PURCHASE OF LAND AT 2711 AMHERST AVENUE FOR A TRAINING SITE NEXT TO FIRE STATION 3

1. Approve a land purchase contract with Living Word Church; authorize City Administration to finalize and the Mayor and City Clerk to execute the contract and all necessary documents to purchase the 9-acre tract; and approve Resolution No. 022123-F authorizing the issuance of General Obligation Bonds to purchase land and related improvements.

D. CONSIDER ADOPTING A PROCESS TO FILL A CITY COMMISSION VACANCY

1. Adopt first reading of an ordinance amending Sec. 2-16 of the Code of Ordinances to add a process to call an election to fill City Commission vacancies.

8. <u>ADJOURNMENT</u>

- A. Move to adjourn the February 21, 2023, City Commission Meeting.