



AGENDA
TUESDAY, OCTOBER 3, 2023
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://cityofmnhk.com/Archive.aspx?ADID=8905>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmnhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmnhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmnhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

4. PROCLAMATIONS

- A. October 6-12, 2023, [National Physician Assistant Week](#). Amy Fitzgerald, Academic Director, Physician Assistant Program, Kansas State University, will be present to receive the proclamation.)
- B. October 18, 2023, [Mental Health in Construction Day](#). (Melissa Boutwell, Member, Kansas Construction Safety Network, will be present to receive the proclamation.)
- C. October 2023, [Domestic Violence Awareness Month](#). (Kathy Ray, Executive Director, and Tychelle Jones, Director of Outreach and Engagement, The Crisis Center, Inc., will be present to receive the proclamation.)
- D. October 2023, [National Chiropractic Health Month](#). (Dr. Jake Priddle, DC, Member, North Central District of the Kansas Chiropractic Association, will be present to receive the proclamation.)

5. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

6. COMMISSIONER COMMENTS

7. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**
 - 1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, September 19, 2023.
- B. **CLAIMS/PAYMENTS**
 - 1. Approve [Claims Register No. 3044](#) authorizing and approving the payment of claims from September 13, 2023 – September 26, 2023, in the amount of \$3,147,296.25.

C. **FINAL PLATS**

1. Accept the easements and rights-of-way, as shown, on the [Final Plat of Sargent Addition, Unit 5](#), based on conformance with the Manhattan Development Code and approval by the Manhattan Urban Area Planning Board.
2. Accept the easements and rights-of-way, as shown, on the [Final Plat of Stonehaven, Unit Three](#), based on conformance with the Manhattan Development Code and approval by the Manhattan Urban Area Planning Board.

D. **BUDGET RELATED**

1. Approve [Ordinance No. 7663](#) establishing a new range of salaries for 2024.
2. Approve [Resolution No. 100323-A adopting changes to the Memorandum of Agreement with Local 2275](#) of the International Association of Firefighters.
3. Approve [first reading of ordinances amending applicable sections of Chapter 32 of the Code of Ordinances](#) to charges for water service installations, rates and charges for monthly services for water [4% increase] and sewer [3% increase], and system development charges [3% increase], all effective January 1, 2024.
4. Approve [first reading of an ordinance amending Section 32-185 of the Code of Ordinances](#) to increase User Fees [from \$10.00/month to \$10.75/month] for the Stormwater management system; and pass Resolution No. 100323-B, amending Resolution No. 122022-A to increase the Fee-in-Lieu [from \$2.80 to \$3.08] of providing on-site detention for the Downtown East & West watershed.

E. **SECOND AND FINAL READING**

1. Following the public hearing, having found that legal notice has been given by publication, that no private rights will be injured or endangered, that the public will suffer no loss or inconvenience, and that, in justice to the petitioner the request for vacation should be granted, [approve Ordinance No. 7664 vacating the final plat for the addition Prairie Village](#) at the Highlands, Unit Two.

F. **FIRST READINGS**

1. Approve [first reading of an ordinance adopting and incorporating by reference the Standard Traffic Ordinance](#) for Kansas Cities, 50th Edition (2023), with certain amendments and omissions as set forth in the ordinance.

G. **PROFESSIONAL SERVICES**

1. Authorize the Mayor and City Clerk to execute a Professional Engineering Services Agreement, in an amount not to exceed \$243,650.00, with Alfred Benesch and Company, of Manhattan, Kansas, for the design of the [Anderson Avenue \[from Seth Child Road to Wreath Avenue\] Reconstruction Project \(ST2308\)](#).

2. Authorize the Mayor and City Clerk to execute a Professional Engineering Services Agreement, in an amount not to exceed \$65,079.00, with Schwab Eaton, of Manhattan, Kansas, for the design of the [Walters Drive \[from US 24 to Butterfield Road\] Reconstruction Project \(ST2309\)](#).
3. Authorize the Mayor and City Clerk to execute Contract Amendment No. 1, in an amount not to exceed \$24,886.50, to the Professional Engineering Services Agreement with Alfred Benesch and Company, of Manhattan, Kansas, for the design of the [Houston Street \(ST2205\) and Stormwater \(SW2211\) Improvements Project](#).

H. ***BID AND AWARD***

1. Authorize the Mayor to execute Change Order No. 1 for the [Water Treatment Booster Station Upgrades Project \(WA2021\)](#), resulting in a net increase in the amount of \$36,598.00 (+1.43%), to the contract with Walters Morgan Construction, Inc., of Manhattan, Kansas.

I. ***APPOINTMENTS***

1. [Appoint members to the Move MHK!](#) Steering Committee, as recommended by Mayor Hatesohl.
2. [Appoint members to the CiCo Park Improvements](#) Advisory Committee, as recommended by Mayor Hatesohl.

8. ITEM REMOVED FROM CONSENT AGENDA

9. GENERAL AGENDA

[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

A. **CONSIDER REZONING LOTS 2-4, MP ADDITION, UNIT TWO, FROM IL, LIGHT INDUSTRIAL DISTRICT, TO ICS, INDUSTRIAL/COMMERCIAL SERVICES DISTRICT**

[Manhattan Urban Area Planning Board recommends approval]

REQUESTED ACTION BY APPLICANT:

1. Approve first reading of an ordinance rezoning Lots 2, 3, & 4 of MP Addition, Unit Two, from IL Light Industrial District, to ICS, Industrial/Commercial Services District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.

B. CONSIDER REQUEST TO ANNEX A TRACT OF LAND ADJACENT TO THE HENRY ADDITION, LOT 3

[Manhattan Urban Area Planning Board recommends approval]

REQUESTED ACTION BY APPLICANT:

1. Approve first reading of an ordinance annexing an approximately 0.07-acre tract of land, generally located adjacent to the northwestern boundary of the Manhattan city limits at the southwestern terminus of Victory Drive, into the city limits.

C. CONSIDER REQUEST TO REZONE A TRACT OF LAND ADJACENT TO THE HENRY ADDITION, LOT 3, FROM RILEY COUNTY AG, AGRICULTURE DISTRICT, TO CITY OF MANHATTAN, RL, LOW-DENSITY RESIDENTIAL DISTRICT

[Manhattan Urban Area Planning Board recommends approval]

REQUESTED ACTION BY APPLICANT:

1. Approve first reading of an ordinance rezoning an approximately 0.07-acre tract of land, generally located adjacent to the northwestern boundary of the Manhattan city limits at the southwestern terminus of Victory Drive, from Riley County AG, Agriculture District, to City of Manhattan, RL, Low-Density Residential District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.

D. CONSIDER REQUEST TO REZONE LOTS 1-5, CHAVEY'S ADDITION FROM RL, LOW-DENSITY RESIDENTIAL DISTRICT, TO RL-A, LOW-DENSITY RESIDENTIAL ATTACHED DISTRICT

[Manhattan Urban Area Planning Board recommends approval]

REQUESTED ACTION BY APPLICANT:

1. Approve first reading of an ordinance rezoning a 4.77-acre tract of land, generally located north of the intersection of Casement Road and Knox Lane, from RL, Low-Density Residential District, to RL-A, Low-Density Residential Attached District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.

10. ADJOURNMENT

- A. Move to adjourn the October 3, 2023, City Commission Meeting.