



AGENDA
TUESDAY, DECEMBER 5, 2023
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=8982>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (587-2443) for assistance.

4. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

5. COMMISSIONER COMMENTS

6. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

A. **MINUTES**

1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, November 21, 2023.

B. **CLAIMS/PAYMENTS**

1. Approve [Claims Register No. 3048](#) authorizing and approving the payment of claims from November 15, 2023 – November 28, 2023, in the amount of \$3,439,349.61.

C. **LICENSES**

[Approve](#) a **Merchant Guard Agency License** for calendar year 2024 for Allied Universal Security Services, 161 Washington Street, Suite 600, Conshohocken, Pennsylvania, and Titan Security Services, 20600 Eureka, Suite 900, Taylor, Michigan; a **Tree Maintenance License** for calendar year 2024 for Parsons Tree Care, 500 Tabor Valley Road, and Wright Tree Service, Inc., 5930 Grand Avenue, West Des Moines, Iowa; an annual **Cereal Malt Beverage Off-Premises License** for Daras #1, 1816 Claflin Road; Daras #2, 3270 Kimball Avenue; Daras #10, 2323 Tuttle Creek Boulevard; Kwik Shop #350733, 1337 Anderson Avenue; Shop Quik #11, 3108 Anderson Avenue; Shop Quik #12, 430 Fort Riley Boulevard; Shop Quik #14, 529 Richards Drive; Shop Quik #16, 1127 Bluemont Avenue, and Shop Quik #18, 1005 Scenic Landing; and an annual **Cereal Malt Beverages On-Premises License** for Manhatchet, 316 Poyntz Avenue.

D. ***SECOND AND FINAL READING***

1. Approve [Ordinance No. 7677](#) amending the Manhattan Development Code, as presented in the Staff Report, and recommended by the Manhattan Urban Area Planning Board.
2. Approve [Ordinance No. 7678](#) amending Chapter 6 Article II Division 2 and Chapter 6 Article III of the [Code of Ordinances](#) regarding animal licenses and the T. Russell Reitz Animal Shelter.
3. Approve [Ordinance No. 7679](#) rezoning a 1.45-acre tract of land, generally located southeast of the intersection of Claflin Road and Hylton Heights Road, from PUD, Planned Unit Development, to RL, Low-Density Residential District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.
4. Approve [Ordinance No. 7680](#) amending the 2023 City Budget.

E. ***FIRST READINGS***

1. Approve [first reading of an ordinance](#) relocating Chapter 2, Article VII, Division 2, "Investment of Idle Funds," to Chapter 2, Article V, Division 4, and repealing and removing unused Chapter 2, Article VII, from the City Code.
2. Approve [first reading of an ordinance](#) related to the Airport Advisory Board (AAB).

F. ***RESOLUTIONS***

1. Approve [Resolution No. 120523-A](#), finding the issuance of \$25 million in Industrial Revenue Bonds for the Wareham Hall Renovation advisable.
2. Approve [Resolution No. 120523-B](#) supporting The Prime Company, LLC, to apply for the Low-Income Housing Tax Credit Program, through the Kansas Housing Resources Corporation to construct multi-family dwelling units for low- and moderate-income individuals in the Scenic Woods PUD.

G. ***BID AND AWARD***

1. Authorize the Mayor to execute [Change Order No. 1 for the Kimball Avenue and Denison Avenue Intersection, North Campus Corridor, Phase XI Improvements \(ST2207\)](#), resulting in a net increase in the amount of \$494,529.45 (+16.8%) to the contract with Ebert Construction, of Wamego, Kansas; and approve Resolution No. 120523-C amending Resolution No. 071823-C authorizing the improvement and the payment for improvement costs.

H. ***MISCELLANEOUS AGREEMENTS***

1. Approve, and authorize the Mayor and City Clerk to execute an [Amended and Restated Operating Agreement with Streeter Enterprises, LLC](#), and its assignment to Vista Drive In, Inc. for concession services for Manhattan Parks and Recreation Department athletic facilities for an additional year (2024), with an option for a second year (2025).

I. ***MISCELLANEOUS***

1. Approve a [request by Riley County Emergency Medical Services \(EMS\) to waive the building permit fee](#) in the amount of \$9,600.00 or the actual final permit amount calculated for a new EMS Headquarters facility to be

constructed south of the Riley County Family and Child Resource Center at 2101 Claflin Road.

J. **PURCHASES**

1. Authorize the [purchase of security appliances and software services](#) for 2024 in the amount of \$187,256.00 with Darktrace Holdings Limited (Darktrace).

K. **APPOINTMENTS**

1. Approve the following [appointments by Mayor Hatesohl](#) to various boards and committees of the City.
 - a. Re-appointment of Scott Sieben to the Aggieville Business Improvement District Advisory Board.
 - b. Re-appointment of Richard Akins to the Cemetery Board.
 - c. Appointment of Brandon Swann to the Cemetery Board.
 - d. Re-appointment of Donna Scheele to the Downtown Business Improvement District Advisory Board.
 - e. Appointment of Kelly Karl to the Downtown Business Improvement District Advisory Board.
 - f. Recommendation of Mike Roediger to the Riley County Commission to continue serving on the Riley County Park Board.

7. ITEM REMOVED FROM CONSENT AGENDA

8. PUBLIC HEARING

[The hearing procedure and public participation will be based upon the legal requirements for the required hearing.]

A. **CONSIDER [AMENDING THE AGGIEVILLE TAX INCREMENT FINANCING REDEVELOPMENT PLAN](#)**

1. Open and resume a public hearing; and
2. Approve first reading of an ordinance adopting an amended redevelopment plan for the Aggieville TIF District.

9. ADJOURNMENT

- A. Move to adjourn the December 5, 2023, City Commission Meeting.