



**AGENDA**  
**TUESDAY, FEBRUARY 6, 2024**  
**CITY COMMISSION ROOM**  
**CITY HALL**  
**1101 POYNTZ AVENUE**  
**MANHATTAN, KS 66502**

**City Commission Meeting**  
**6:00 P.M.**

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NOTE: Agenda items are available on the City's website at <https://www.cityofmhk.com/Archive.aspx?ADID=9037>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 062122-B, <https://cityofmhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

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**1. CALL TO ORDER**

**2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

**3. PLEDGE OF ALLEGIANCE**



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue, Manhattan, KS 66502. Public participation is solicited without regard to race, sex, familial status, military status, disability, religion, age, color, national origin, ancestry, sexual orientation, or gender identify. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this meeting, or those requiring language assistance (free of charge) should contact the City of Manhattan ADA Coordinator, Robyn Dreher, no later than forty-eight (48) hours prior to the meeting, at (785) 587-2443 or 7-1-1 (Relay).

#### 4. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

#### 5. COMMISSIONER COMMENTS

#### 6. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

A. ***MINUTES***

1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, January 16, 2024.

B. ***CLAIMS/PAYMENTS***

1. Approve Claims [Register No. 3053](#) authorizing and approving the payment of claims from January 10, 2024 – January 30, 2024, in the amount of \$2,805,720.37.
2. Approve Claims [Register No. 3054](#) authorizing and approving the payment of claims from January 10, 2024 – January 30, 2024, in the amount of \$4,164,973.49.

C. ***LICENSES***

1. [Approve](#) a ***Merchant Guard Agency License*** for calendar year 2024 for Securitas Security Services USA, Inc., 3641 Southwest Plass Avenue, Suite 150, Topeka, and VendTech-SGI, LLC, 250 North Rock Road, Suite 360, Wichita; a ***Tree Maintenance License*** for calendar year 2024 for Three Men Tree Service, 2012 Somerset Square; an annual ***Cereal Malt Beverages Off-Premises License*** for Casey's #3949, 221 Fort Riley Boulevard, and Walmart #35, 101 Bluemont Avenue; and an annual ***Cereal Malt Beverages On-Premises License*** for The Village Geek, 105 North 3<sup>rd</sup> Street.

D. ***SECOND AND FINAL READING***

1. Approve [Ordinance No. 7689](#) rezoning a 2.6-acre tract of land, generally located southwest of the intersection of East Poyntz Avenue and McCall Road, from CC, Community Commercial District, to ICS,

Industrial/Commercial Services District, based on findings in the Staff Report and recommendation by the Manhattan Urban Area Planning Board.

E. **FIRST READINGS**

1. Approve first reading of an ordinance updating and [renumbering provisions related to the Flint Hills Discovery Center Advisory Board](#).

F. **RESOLUTIONS**

1. Approve [Resolution No. 020624-A](#) declaring support for Medicaid expansion in the State of Kansas.

G. **PROFESSIONAL SERVICES**

1. Accept the Selection Committee's recommendation and authorize City Administration to finalize, and the Mayor and City Clerk to execute, an agreement for Construction Manager At Risk services with a total fee for preconstruction services in an amount not to exceed \$158,595.00, and other fees not to exceed 7.5% of the total contract price, with Crossland Heavy Contractors, of Kansas City, Missouri, for the [Wastewater Treatment Plant Solids Treatment Upgrade and Expansion Project \(SS2207\)](#).
2. Approve the selection committees' recommendations for [five \(Water, Stormwater, Wastewater, Transportation, and Project Management\) of the 10 categories for the Consultants On-Call program](#).

H. **MISCELLANEOUS AGREEMENTS**

1. Authorize the Mayor and City Clerk to execute an agreement for the installation and maintenance of landscaping in the amount not to exceed \$47,773.07, with Blueville Nursery, Inc., of Manhattan, Kansas, for the [Kimball Avenue Improvements Project \(ST1910\) at the Grand Mere Parkway and Kimball Avenue Roundabout](#).

I. **MISCELLANEOUS**

1. Approve the [2024 City Commission meeting calendar](#).

J. **PURCHASES**

1. Authorize the [replacement of the four Whelen voice modulator sirens](#) along the Blue River corridor and add one new siren at the Joint Maintenance Facility to serve the North and South Heritage Square island annexed areas with Federal voice modulator sirens (CIP #FR064P) in the amount of \$259,681.60, from Blue Valley Public Safety, of Grain Valley, Missouri, and authorize the disposal of the current sirens.

K. **APPOINTMENTS**

1. Approve the following [appointments by Mayor Butler](#) to various boards and committees of the City.
  - a. Re-appointment of Brad Claussen to the Housing Authority Board of Commissioners.
  - b. Re-appointment of Janis Galitzer to the Housing Authority Board of Commissioners.
  - c. Re-appointment of Ace Hall to the Housing Authority Board of Commissioners.
  - d. Appointment of Jerry Harper to the Human Rights and Services Board.

- e. Appointment of Julie Gabbard to the Human Rights and Services Board.
- f. Appointment of Shelley LeValley to the Human Rights and Services Board.
- g. Re-appointment of Eric Higgins to the Municipal Audit Committee.

## **7. ITEM REMOVED FROM CONSENT AGENDA**

## **8. PUBLIC HEARING**

[The hearing procedure and public participation will be based upon the legal requirements for the required hearing.]

- A. CONSIDER LEVYING SPECIAL ASSESSMENTS (GOB 2024A)**
- 1. Conduct a public hearing; and
  - 2. Approve first reading of an ordinance levying special assessments against the benefiting properties in the following thirteen (13) public improvement districts: *K-State Research Park, Unit Four* – Sanitary Sewer (SS2006), Street (ST2003), and Water (WA2007); *Scenic Crossing, Unit Four* – Sanitary Sewer (SS1922), Street (ST1917), and Water (WA1922); *Stonehaven Addition, Unit Two* – Amherst Street (ST1903), Stormwater (SM1903), Stormwater Quality (SM1904), Sanitary Sewer (Lift Station) (SS1914), and Roundabout (ST1904); *Smith Channel* Storm Sewer Improvements (SM1806); and *Meadowlark Entrance and US-24 Left Turn Lane/Frontage Road* Transportation Improvements (ST2110).

## **9. GENERAL AGENDA**

[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

- A. CONSIDER FIRST READING OF AN ORDINANCE REGARDING PARKING WITHIN THE DOWNTOWN PARKING GARAGE, DISCUSS THE PURCHASE AND INSTALLATION OF EQUIPMENT IN THE DOWNTOWN PARKING GARAGE, AND DISCUSS PARKING RATES FOR THE DOWNTOWN AND AGGIEVILLE PARKING GARAGES**
- 1. Approve first reading of an ordinance amending Chapter 31, Article III, Division 5 of the Code of Ordinances of the City of Manhattan establishing rules, regulations and penalties for violations of parking within the Downtown Garage.

2. Provide feedback and direction for City Administration to bring forth a future agreement in the amount of \$63,414.39 with the IPS Group, Inc., of San Diego, California, for the purchase and installation of License Plate Recognition (LPR) equipment and installation for parking management software for the Downtown Garage.
3. Provide feedback and direction to City Administration regarding a funding approach for the Downtown Garage and a subsequent resolution establishing various parking rates for the Downtown Garage, along with the existing rate structure for the Aggieville Garage.

## **10. ADJOURNMENT**

- A. Move to adjourn the February 6, 2024, City Commission Meeting.