



AGENDA
TUESDAY, MARCH 5, 2024
CITY COMMISSION ROOM
CITY HALL
1101 POYNTZ AVENUE
MANHATTAN, KS 66502

City Commission Meeting
6:00 P.M.

NOTE: Agenda items are available on the City's website at <https://www.cityofmnhk.com/Archive.aspx?ADID=9097>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 022024-B, <https://cityofmnhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmnhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmnhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

1. CALL TO ORDER

2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

3. PLEDGE OF ALLEGIANCE



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue, Manhattan, KS 66502. Public participation is solicited without regard to race, sex, familial status, military status, disability, religion, age, color, national origin, ancestry, sexual orientation, or gender identify. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this meeting, or those requiring language assistance (free of charge) should contact the City of Manhattan ADA Coordinator, Robyn Dreher, no later than forty-eight (48) hours prior to the meeting, at (785) 587-2443 or 7-1-1 (Relay).

4. PROCLAMATIONS

- A. March 8, 2024, [International Women's Day](#). (Usha Reddi, President, and Mary Stamey, Director At-Large, American Association of University Women (AAUW), will be present to receive the proclamation.)
- B. March 18, 2024, [25th Anniversary of the Greater Manhattan Community Foundation](#). (Kim McAtee, Chair, and Beth Smoller, Executive Board Member, Greater Manhattan Community Foundation Executive Board, and Vern Henricks, President and Chief Executive Officer, Greater Manhattan Community Foundation, will be present to receive the proclamation.)

5. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

6. COMMISSIONER COMMENTS

7. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**
 - 1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, February 20, 2024.
- B. **CLAIMS/PAYMENTS**
 - 1. Approve [Claims Register No. 3057](#) authorizing and approving the payment of claims from February 14, 2024 – February 27, 2024, in the amount of \$123,527.45.
 - 2. Approve [Claims Register No. 3058](#) authorizing and approving the payment of claims from February 14, 2024 – February 27, 2024, in the amount of \$3,820,215.41.
- C. **LICENSES**
 - 1. [Approve](#) a **Tree Maintenance License** for calendar year 2024 for Two Big Feet Tree Pruning & Removal LLC, 1734 Kings Road; and an annual

Cereal Malt Beverages Off-Premises License for U-Stop #41, 3108 Anderson Avenue; U-Stop #42, 430 Fort Riley Boulevard; U-Stop #43, 529 Richards Drive; U-Stop #44, 1127 Bluemont Avenue; and U-Stop #45, 1105 Scenic Landing.

D. *SECOND AND FINAL READING*

1. Approve [Ordinance No. 7693](#) updating and renumbering provisions related to the Frederick Douglass Recreation Complex Advisory Board and authorize the Mayor and City Clerk to execute the Bylaws of the Frederick Douglass Recreation Complex Advisory Board.

E. *RESOLUTIONS*

1. Approve [Resolution No. 030524-A](#) authorizing a Special Event with Alcohol Permit for the Frog Wizard Festival for April 20, 2024.
2. Approve [Resolution No. 030524-B](#) authorizing a Special Event with Alcohol Permit for Wing Wars for June 8, 2024.
3. Approve [Resolution No. 030524-C](#) authorizing a Special Event with Alcohol Permit for the St. Patrick's Day Celebration to occur on March 16, 2024.

F. *PROFESSIONAL SERVICES*

1. Approve the selection committees' recommendations for five [Inspection; Landscape Architecture; Mechanical, Electrical & Plumbing (MEP); Property Acquisition; and Survey) of the 10 categories for the [Consultants On-Call program](#).

G. *BID AND AWARD*

1. Reject all bids and find it is in the City's best interests to authorize an alternative process to directly award, and for the Mayor and City Clerk to execute, a construction contract in the amount of \$707,160.40 with Stallbaumer Contracting, LLC, of Saint George, Kansas, for the [2024 Concrete Maintenance, Phase I Project \(ST2401\)](#); and authorize the City Manager to approve an additional \$50,000.00 in change orders, pursuant to the change order process in the contract documents.
2. Authorize an alternative selection process of direct negotiations, pursuant to Section 3 of Charter Ordinance No. 62, to award and authorize the Mayor and City Clerk to execute a construction contract in the amount of \$187,778.00 with McCownGordon Construction LLC., of Kansas City, Missouri, for construction of the [Oak Street Sidewalk Connector Improvements project \(PD2301\)](#).

H. *MISCELLANEOUS AGREEMENTS*

1. Approve and authorize the Mayor and City Clerk to execute an [Interim City Manager Agreement](#) with Deputy City Manager Jason Hilgers.

I. *APPOINTMENTS*

1. Approve the following [appointments by Mayor Butler](#) to various boards and committees of the City.
 - a. Appointment of Laura Delfelder to the Cemetery Board.
 - b. Appointment of Greg Doering to the Flint Hills Discovery Center Advisory Board.

- c. Re-appointment of Phil Anderson to the Historic Resources Board.
- d. Re-appointment of Mick Charney to the Historic Resources Board.
- e. Appointment of Carrie Andrade to the Joint Corrections Advisory Board.
- f. Re-appointment of Linda Cook to the Library Board.
- g. Appointment of Sarah May to the Library Board.
- h. Appointment of Bradley Buser to the Manhattan Urban Area Planning Board.
- i. Appointment of Greg Hoyt to the Parks and Recreation Advisory Board.
- j. Appointment of Mary Cassibry to the Partner City Advisory Board.
- k. Appointment of Jackie Jones to the Partner City Advisory Board.

8. ITEM REMOVED FROM CONSENT AGENDA

9. GENERAL AGENDA

[[Comment from the public](#) related to any item on the General agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for each item in this section.]

- A. CONSIDER DISCUSSING APPLYING INDUSTRIAL REVENUE BONDS TO RENTAL HOUSING DEVELOPMENT PROJECTS**

10. ADJOURNMENT

- A. Move to adjourn the March 5, 2024, City Commission Meeting.