

Residential Building Permit Submittal Checklist:

- **Building Permit Application**
 - List all contractors working on the job
 - Lot # and subdivision
 - Current owner at time of application submittal
 - Foundation type
 - If using trench foundation indicate width

- **2 sets of plans**
 - *Elevations*
 - *Front*
 - *Back*
 - *Sides*
 - *Floor Plans*
 - All rooms labeled
 - Scalable or fully dimensioned
 - Will basement be finished, unfinished or partial?(if applicable)
 - *Site Plan*
 - Erosion control
 - Setback distances from roof overhang to property lines
 - Easements

- **Deck Framing Plan**
 - Dimensions of deck
 - Location of all pier footings
 - Pier footing size
 - If using engineered beam list size and name brand of beam

- **Wall Section**
 - Exterior wall height
 - Basement wall height
 - Roof pitch
 - Eave to ridge height
 - Overhang depth