



INTEROFFICE MEMORANDUM

DATE: July 24, 2003

TO: Code Services Staff

FROM: Brad Claussen, CBO Building Official

RE: Temporary support of structures during construction

This memo is intended to address those structures that are removed from their foundations and temporarily supported during replacement or repair of the basement or foundation system. When permits are required in these situations, a submittal showing the proposed support of the structure shall be included with the plans. This temporary support detail shall be prepared and stamped by a licensed structural engineer and shall indicate how the structure is to be supported at all times during construction up to the point of reattachment to the new foundation system.

Furthermore, at any time an inspection is called for and the inspector is not sure of the stability of the temporarily braced structure, the inspection shall not be conducted until such time as appropriate modifications have been made. This policy shall go into effect immediately and may only be modified with the approval of the Building Official.