



Community Development Block Grant (CDBG)  
& 2020 CARES Act (CDBG-CV)

Program Year 2020  
Consolidated Annual  
Performance and Evaluation  
Report  
(CAPER)

City of Manhattan  
Community Development  
1101 Poyntz Avenue  
Manhattan, Kansas



## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

The City of Manhattan (City) has been an Entitlement community in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program since 2010. In 2020, the City adopted the 2020-2024 Consolidated Plan, which was then amended twice in 2020 to incorporate 2020 CARES Act CDBG (CDBG-CV) funds received in two allocations totaling \$634,043. The 2020-2024 Consolidated Plan as amended, addresses the time period beginning July 1, 2020 through June 30, 2025, and for the 2020 Program Year (PY) Annual Action Plan beginning July 1, 2020 through June 30, 2021.

Through citizen participation, public hearings, and consultations with various organizations, groups, and agencies, the City determined that there were five broad project categories that address the objectives outlined in the 2020-2024 Consolidated Plan, and from the CDBG PY 2020 allocation, funds were budgeted in the following ways:

- Project #1: Administration and Planning - \$109,261 used for administration of Grant Program Activities, and conducted Fair Housing education with the assistance of Housing and Credit Counseling, Inc.
- Project #2: Housing Rehabilitation Program - \$181,090 to complete project delivery and Housing renovation to LMI owner-occupied single family homes, and begin design of fire safety improvements at a local Public Housing structure.
- Project #3: Public Services - \$83,779 for 5 public service agencies providing critical services for residents.
- Project #4: Public Facilities - \$45,000 planned to be used for public facilities improvements.
- Project #5: Neighborhood Infrastructure - \$139,915 was planned to install a sidewalk gap in a high pedestrian traffic area.

These projects included housing rehabilitation and public services funding to sub-recipient non-profit agencies aiding the nearly homeless, abused children, disabled individuals, and LMI residents in need of housing counseling, and budget and credit counseling. The Public Facilities and Infrastructure Projects were put on hold should the funds be needed to respond to the COVID-19 Pandemic, and the Infrastructure Project footprint was expanded and reassigned with funding to the 2021 Plan.

The City polled agencies regarding the best use for CARES Act Funds, and one project to install a new commercial size freezer at the local foodbank was an identified use that the City approved. Most of the uses proposed were of a public services nature, as most local agencies

operate on a budget consisting of grants and fundraising, both of which were impacted by the Pandemic. Therefore, except for a small portion set aside for administrative expenses, the City allocated \$110,000 CDBG-CV funds for infrastructure improvements and \$522,067 for Public Services support.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.*

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration, Planning & Fair Housing	Grant Administration, Planning & Fair Housing	CDBG: \$	Other	Other	0	0				
Economic Development	Economic Development	CDBG: \$	Jobs created/retained	Jobs	0	0				
General Admin-CV	General Admin expense unique to COVID-19 activities	CDBG-CV: \$	Other	Other	0	0				
Housing Rehabilitation	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	176	0	0.00%	88	0	0.00%

Housing Rehabilitation	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	35	8	22.86%	7	8	114.29%
Public Facilities & Infrastructure	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12500	0	0.00%	2100	0	0.00%
Public Facilities and Infrastructure-CV	Non-Housing Community Development Facility Improvements	CDBG- CV: \$	Other	Other	3000	0	0.00%	3000	0	0.00%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	775	180	23.23%	155	180	116.13%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	250	50	20.00%	50	50	100.00%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	110	21	19.09%	22	21	95.45%

Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	3		0	3	
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	250	98	39.20%	50	98	196.00%
Public Services- CV	Homeless Non-Homeless Special Needs Non-Housing Community Development Food Delivery	CDBG- CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	600	0	0.00%	600	0	0.00%
Public Services- CV	Homeless Non-Homeless Special Needs Non-Housing Community Development Food Delivery	CDBG- CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	0	0.00%	25	0	0.00%
Public Services- CV	Homeless Non-Homeless Special Needs Non-Housing Community Development Food Delivery	CDBG- CV: \$	Other	Other	265	0	0.00%	265	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City addressed three of the five identified priorities through the project categories in PY 2020.

Administration funds were used to conduct program delivery of the CDBG Program, and the Fair Housing Seminar held in April of 2021, was held virtually via Zoom due to the COVID 19 pandemic and resulting state issued stay-at-home order and physical distancing requirements. Housing and Credit Counseling, Inc. (HCCI) staff consulted with City staff and presented the largest segment of the training at no cost, and included information related to the state moratorium on evictions, which was critical to landlords, LMI housing providers and agencies.

The non-housing community development priorities included Public Facilities and Neighborhood Infrastructure Improvements Projects. The Public Facilities Project for pedestrian improvements on Linear Trail at Pecan Circle was cancelled and the funds added to Neighborhood Infrastructure Project for Fremont Street improvements that are proceeding slowly due to required collaboration with other city and state departments and agencies. CDBG funds will provide the required match for KDOT funds to improve Fremont street, which is in an LMI neighborhood and will include installing covered ADA-accessible ATA Bus stops. The other infrastructure project footprint was expanded to include an entire intersection and has been moved to Program year 2021.

The PY 2019 Neighborhood Infrastructure Project identified a sidewalk gap and ADA connection improvements to the City Park/Clareburg Trail Project, which had been on hold until it was determined that CDBG funds were not needed for COVID-19 response and recovery. This project will make critical pedestrian and ADA improvements to the eastern leg of the perimeter sidewalk around City Park, which is located at the center of several LMI Census Tracts. It is now under construction and should be completed in early November, 2021.

Affordable housing was addressed through the Housing Rehabilitation Project, which included Comprehensive Rehabilitation, Emergency and Accessibility Rehabilitation, and Mobile Home Emergency and Accessibility Rehabilitation. In addition to allocated CDBG funds, surplus 2019 funds were budgeted for PY 2020 Housing Rehabilitation activities, expanding the effectiveness of the program. This project has completed comprehensive rehabilitation of 6 LMI single-family homes, and one mobile home rehabilitation, with one more underway by the end of the year. It benefited 7 Female Head of Households, 5 elderly households, 2 households with disabled individuals, 3 large households, and 1 minority households. One additional homeowner enrolled in the program, and soft costs were incurred for radon and asbestos testing, before she decided to withdraw. The homeowner was provided with the test results.

Key Public Services are those agencies that collaborate within the community and with each other to offer services to the greatest extent possible. Five agencies, Housing and Credit Counseling, Inc.; Kansas Legal Services, Inc.; Manhattan Emergency Shelter, Inc.; Pawnee Mental Health Service, Inc.; and Sunflower CASA Project, Inc., conducted six programs supported with CDBG funds. These agencies leveraged additional funds through fundraising, state and local match, and from other non-profits in support of their activities. Public Services addressed various needs and served 310 individuals in 146 households in the Manhattan area. Of those, 89 had a “female head of household”, 52 households had a disabled person, 5 contained veterans, and 7 households included an elderly person.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	255
Black or African American	57
Asian	16
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>328</b>
Hispanic	36
Not Hispanic	304

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The City continually strives to address the greatest needs of the citizens of Manhattan. None of the groups or income levels experienced a disproportionately greater need for assistance, and the City allocated investments jurisdiction wide, concentrating projects in Census tracts with populations 51% or more LMI, or directly benefiting LMI persons. Two other races, American Indian or Native American and White, and Other Multi-racial, are not accounted for in the above table in the IDIS system, which comprises an additional **42 12** individuals, for an actual total of 340 individuals.

The U.S. Census Bureau July 1, 2019, estimates the population in Manhattan and the following races and ethnicity as:

- All Persons: 54,604: 100.00%
- White: 81.5 %
- Black or African American: 5.9%
- Asian: 6.0% • American Indian or American Native: 0.4%
- Two or More Races: 4.4%
- Other race: 1.6%
- Hispanic ethnicity - all races: 7.1%

The percentage of racial and ethnic persons assisted is consistent with the population. The percentages assisted are:

- White: 75.00%
- Black or African American: 16.76%
- Asian: 4.7%
- Two or more Races: 0.6%
- Other Multi-racial: 2.94%
- Hispanic of any race: 10.59%

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	559,144	360,186
Other	public - federal	634,043	0

**Table 3 - Resources Made Available**

### Narrative

The City does not receive Entitlement ESG, HOME or HOPWA funds; however, agencies address special needs in conjunction with activities for the population at large.

Resources available to the City included the PY 2020 allocation of \$559,144, \$62,699 in prior year 2019 surplus funds, and Program Income of \$7,041 from Housing Rehabilitation that was re-used. Prior year funds committed to prior year projects are not included here which is \$234,000 of PY 2019 funds for the Clarenburg Trail Project. CDBG funds were used to conduct Program delivery, Housing Rehabilitation of LMI single-family owner occupied homes, and to support Public Services for LMI populations.

Neighborhood infrastructure and Public Facility improvements were impacted by events beyond the City's control, as described previously, and were not completed within the Program year. The City Park east sidewalk (Clarenburg Trail) project was approved for bidding, had 100% design completion that was contributed from the Parks and Recreation Department, and Fremont Street – ATA Bus stop improvements was delayed. No Planning projects were assisted in 2020.

LMI single-family homeowners were assisted with home rehabilitation to address emergency issues and preserve the safety and livability of their homes. Program Income is generated when homeowners must return a portion of Housing Rehabilitation funds to the City, due to non-compliance with, or withdrawal from their rehabilitation agreement. In PY 2020, Program Income was added to the budget for Housing Rehabilitation and was spent first. All PY 2020 funds remaining after the last Housing Rehabilitation Project is completed, will be added to the 2021 Housing Rehabilitation Budget. There may also be a small balance of 2019 funds remaining that will be added to the 2021 Housing Rehabilitation budget or the Fremont Street – ATA Bus project.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Manhattan	100	100	LMI Populations within City limits

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

All projects and activities occur within the City limits. Area benefit projects are confined to areas identified by the 2011-2015 ACS estimates of LMI Census Tracts and/or block groups. Housing rehabilitation efforts can occur anywhere in Manhattan excluding special flood hazard areas, if the household is LMI. Public Services benefit LMI individuals that are residents of Manhattan. Public

Facilities and Neighborhood Infrastructure improvements are only permitted to occur in LMI areas, and/or when funds are applied to projects that serve presumed benefit categories, or for ADA improvement purposes anywhere in the city.

The City of Manhattan does not have specifically named target areas, but uses funds for eligible purposes, and to direct benefits to LMI clients, and LMI neighborhoods as defined by Census Tracts within the city limits of Manhattan.

The City does not require matching funds, however opportunities to leverage funds do occur and the City has procedures in place to manage external matching funds from individuals and non-profits. For PY 2020, the City leveraged approximately \$148,614 from other sources including other private, local, and non-profit sources, and approximately \$26,780 from the City's General fund and waived city fees.

### **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Individual homeowners who wish to contribute to the rehabilitation of their homes may provide a contribution when the cost of improvements are greater than the allowable Project limits. No Housing Rehabilitation clients contributed funds to their projects in 2020, however, the option remains available.

Five Public Service agencies used \$83,779 in CDBG funds in conjunction with donations from private, local and other agency fundraising, to assist agencies to meet the needs of as many "presumed benefit" and LMI populations as possible. For PY 2020 Public Service agencies' matches came from private, non-profit, local, and other state funding for CDBG supported programs.

The City of Manhattan does not receive Entitlement ESG funds, but does apply for and administer Federal ESG funds from the Kansas Housing Resources Corporation which are "passed through" to the Manhattan Emergency Shelter, Inc. (MESI), and The Crisis Center, Inc., a domestic violence shelter.

MESI operates the Caroline Peine Shelter which provides Emergency Shelter, Rapid Re-housing, Supportive Housing, and Homeless Prevention Services. These services are funded through a variety of sources including ESG, Community Services Block Grant (CSBG), Emergency Food Shelter Program (EFSP), local City and County funds, United Way and other local non-profits, and private fundraising. Through the Kansas Balance of State Continuum of Care funding, MESI operates the "Opportunities Program", which is matched with a 25% grant from the Caroline Peine Foundation to support services and operational costs. The "Transition in Place Program" was discontinued in 2020. The "Opportunities Program" continues to provide shelter to individuals with Severe and Persistent Mental Illness who are homeless.

In grant year 2020, all funds provided by the Kansas Housing Resources Corporation (KHRC) for ESG were CARES Act funds. MESI used \$322,582.74 in ESG CARES Act funds to provide emergency shelter to individuals and families. CDBG PY 2020 funds were used to expand the Housing Rental Assistance Program (HRAP), which provided rapid re-housing and homelessness prevention services. EFSP funds

also supported emergency shelter services.

The Crisis Center matched \$50,998.98 in ESG CARES Act funds with a state general fund grant to provide emergency shelter and case management services for victims of domestic violence and their children who cannot remain safely in their homes.

The Manhattan Housing Authority (MHA) operates 232 (1-4) bedroom units in six public housing communities and managed an additional 30 Tax Credit units and 28 Public Housing units that are in a mixed finance development. The MHA administers 197 Section 8 vouchers to eligible Manhattan residents and collaborates with the Veterans Administration (VA), to administer 55 HUD-VASH (Veterans Affairs Supportive Housing) vouchers tagged for homeless veterans who receive VA case management, and 25 Family Reunification vouchers. The only CDBG funded projects identified for MHA properties in 2020 were delayed due to COVID-19 impacts and will be addressed late in 2021-2022.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	0
Number of Non-Homeless households to be provided affordable housing units	95	8
Number of Special-Needs households to be provided affordable housing units	30	9
<b>Total</b>	<b>145</b>	<b>17</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	22	21
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	95	8
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>117</b>	<b>29</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City does not own, plan to acquire, or operate public housing units or homeless shelters.

The City supports the Manhattan Housing Authority (MHA), the Manhattan Area Housing Partnership, Inc. (MAHP Inc.), the Manhattan Emergency Shelter, Inc. (MESI), The Crisis Center, and Pawnee Mental Health Services, Inc. (PMHS) in their efforts to maintain and provide affordable housing, or to provide shelter to low income households, homeless populations and special needs individuals. Housing and Credit Counseling, Inc. (HCCI), a HUD approved Housing counseling agency, provides Consumer credit and household budgeting counseling, first time homebuyer counseling, and also conducts Landlord – Tenant counseling. In 2019, under new federal requirements, HCCI obtained the first two HUD Certified Housing Counselors in Kansas.

CDBG PY 2020 funds were provided to MESI for rental assistance services that prevented 21 households (47 persons) from becoming homeless, and also provided these same 47 people with legal counsel to prevent eviction due to COVID impacts. CDBG funds were provided to HCCI to conduct Housing counseling for 50 households, and provide Landlord/Tenant counseling to an additional 130 people.

These totals were aided by HUD’s lifting of the Public Services Cap that allowed HCCI to use surplus 2019 Public Service funds in 2020.

Surplus funds from PY 2019 were combined with PY 2020 funds for Housing Rehabilitation of 8 family owned housing units, which is one more home rehabilitated than expected.

Although the City did not provide any CDBG funding to the MHA in 2020, the City has planned use the funds budgeted to begin the design phase for a new fire sprinkler system at Apartment Towers, that will be install in phases over a number of years.

The collaboration with Manhattan Area Habitat for Humanity (MAHFH) was suspended in 2019, as the agency reorganized, and early in the spring 2021, the City and Manhattan Area Habitat for Humanity re-engaged our collaboration. The City referred three small projects to the MAHFH since re-engaging.

Late in Program Year 2017, the City began discussions with the Manhattan Area Housing Partnership, Inc., (MAHP) regarding City owned land that could be used to build additional low-income housing. MAHP subsequently made an application to the Kansas Housing Resource Corporation for tax credit funding in early calendar year 2019 to develop housing for seniors, which was approved. The City continues its collaboration with MAHP, Inc. on the Canyon Creek development, which has nearly completed construction of all of its 36 new low-income senior units and clubhouse, which are all nearly leased up.

**Discuss how these outcomes will impact future annual action plans.**

Demand for affordable housing to serve students, soldiers and low-income households that typically place pressure on the supply of housing in the City of Manhattan remains high. The City’s Housing Rehabilitation Program strives to enhance accessibility, and improve and preserve existing decent, safe and sanitary housing stock for low and moderate-income persons. In August 2021, the City initiated a comprehensive 18-month Housing Market Analysis and Policy Strategy initiative to determine the full range of housing needs in the Manhattan area. The City will also continue to collaborate with the MHA and MAHP Inc., on issues related to affordable housing; and with MESI, PMHS, The Crisis Center, Kansas Legal Services, Inc., and HCCI, to prevent individuals and LMI households from becoming homeless.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	248	0
Low-income	47	0
Moderate-income	45	0
<b>Total</b>	<b>340</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The PY 2020 allocation was only \$2,931.00 more than the previous year, and as a result, all CDBG Project budgets remained relatively unchanged from to the previous year, and no Planning Projects were included in the Administration budget. All Public Facility and Neighborhood Projects were put on hold in case COVID-19 impacts were such that the City would have to redistribute funds through the submission of a substantial amendment.

The City's allocation of \$634,043 in CARES Act (CDBG-CV) funds to prepare for, prevent the spread of, and respond to the impacts of the COVID-19 Pandemic competed with other federal pandemic funds and the City followed HUD's guidance that CDBG-CV should be the funding of last resort to avoid duplication of benefits. The City advertised the availability of these funds, and many agencies showed initial interest, however, simultaneously other federal funds became available that didn't have as many restrictions as the HUD funds, and therefore CDBG-CV funds were the last to be accessed. In late spring of 2021, agencies began to show more interest as other funds were consumed, and currently the City has contracts or contracts pending with 6 local agencies. Additionally, one CDBG-CV construction project has been proceeding slowly, because of a separate, non-COVID related project in the same area. While no CDBG-CV funds were consumed in 2020, the City anticipates that all CDBG-CV funds will be used or obligated by the end of 2022.

In addition to this, impacts of the COVID 19 Pandemic contributed to a 45% decrease in the number of persons and households served with CDBG funds in comparison to prior years since Manhattan became an Entitlement Community. Although the City's housing costs have tended to trend upward in the past, affordable housing needs may change along with the demographics, especially given the potential physical and economic impacts on the existing built environment.

Although it was not part of their anticipated Public Service activities, Pawnee Mental Health found overnight shelter for 3 individuals with Severe Persistent Mental Illness, and assisted 9 more persons with Homeless prevention. Pawnee Mental Health Services uses a designated Housing Specialist who works with individuals who are homeless or precariously housed, or assists the assigned case manager if there is already one in place.

Two other agencies assisted households with homelessness prevention through their provision of Public Services activities. Kansas Legal Services provided 4 persons/households with legal assistance to prevent homelessness and HCCI.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2018, the Flint Hills Community Care Team (FHCCT) was formed, which is a collaborative effort of nearly two dozen core agencies that identify persons who are chronic users of area resources. MESI also has processes to assist the homeless population who self-report at the shelter that it funds through donations and state operated ESG funds. In 2020, Be Able, Inc., which conducts street outreach to literally homeless individuals, opened a community and adult day center for the literally homeless and families suffering adversity, to create connections, cultivate skills, and open doors to services and opportunities that help break the cycle of poverty and homelessness.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

MESI operates a 47-bed facility and programs funded through donations and state operated ESG funds that provide a place for people to stay while they secure housing. The Crisis Center has 26 beds that are available to victims of domestic violence and their children. The City will also provide CDBG funds for MESI's Homeless Prevention and Rapid Re-Housing activities. Be Able, Inc. aids the literally homeless who do not want to, or cannot go into a shelter, providing counseling and resources, and in the winter of 2020/2021, paid for hotel rooms to temporarily lodge homeless persons during an extreme cold weather event. The City will open temporary shelters in extreme weather conditions, such as floods, tornados, and warming/cooling shelters in extreme cold or heat for people who may not be homeless, but who temporarily may not have safe living conditions. This last winter the City arranged for a hotel to provide shelter, as the normal shelter site was being used COVID-19 vaccination site.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Persons who are being discharged from a publicly funded institution or system are not to be discharged into homelessness. Government funded institutions are not allowed to use the Manhattan Emergency Shelter as a "discharge plan" unless the individual was homeless before entering the institution and resided in the institution for less than 90 days. In the event someone has slipped through the cracks or has been discharged to a location where they are no longer welcome, MESI will house them in their emergency shelter, as they are considered homeless at that time. It is the responsibility of each institution's discharge plan to find its clients suitable housing and not discharge someone into

homelessness. However, MESI does work with the institutions and refers them to other housing options in the community or surrounding area. Agencies in Manhattan are very effective in communicating with each other regarding the needs of their clients.

The HUD approved housing counseling agency, Housing and Credit Counseling, Inc. (HCCI) receives referrals from numerous agencies in Manhattan and provides other services including first time homebuyer training. Local providers work with HCCI to provide financial counseling to individuals at risk of becoming homeless. MESI operates a Homelessness Prevention program which provides counseling and rent and utility arrears or rapid re-housing services to individuals and families in need of shelter. The Crisis Center specifically provides housing for victims of domestic violence and their children who need a safe place to stay. Pawnee Mental Health Services (PMHS) coordinates with MESI, MHA, and MAHP, Inc. to secure housing for individuals with mental illness. Kansas Legal Services, Inc. (KLS) provides legal counseling for civil issues that may involve tenant/landlord issues, child custody orders and other issues that may be a result of poverty and/or eviction.

MAHP's Financial Assurance Program assists Social Security and Veteran's Administration benefit recipients who cannot adequately manage their monthly disability benefit payments, and whose benefits depend on a third-party payee. MAHP staff work directly with LMI disabled individuals to help them budget and pay for their housing, food, medical, and other needs required to maintain independence. MAHP, Inc. is the only Social Security Administration approved organizational payee in the Manhattan area.

The Sunflower CASA Project, Inc, Family/Victim Advocate connects non-offending caregivers of abused children with housing resources listed above when a perpetrator lives in the home or is on the lease, and the caregiver must find a safe place for the family member(s).

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Homeless persons are identified through a number of sources including self-identifying at the local hospital, school district, law enforcement, Pawnee Mental Health, the Flint Hills Breadbasket, MESI and other agencies.

The City falls within the North East Region of the Kansas BoS CoC and MESI receives funds for CoC programs. The Director of MESI is the Riley County contact for the CoC and regularly participates in CoC meetings with other agencies within the balance of the state. MESI's programs and case management are designed to help chronically homeless individuals become stably housed and maintain independent living. MESI also uses Rapid Rehousing funds to shorten the time clients are homeless or in transition to stable housing.

The Riley County Health Department and the Flint Hills Community Clinic address the health needs for the homeless and uninsured. Other regional non-profits such as Konza Prairie Community Health are optional resources for various medical needs. The Flint Hills ATA Bus provides reduced fare transportation to individuals needing transportation to agencies that assist the homeless. Big Lakes Developmental Center, Inc., provides training specifically to intellectually disadvantaged individuals to help them become more self-sufficient. The HUD VASH representative works solely with veterans and their families through the "Housing First" principle to access the services needed for transition to permanent housing.

The Crisis Center shelters victims and families who must flee domestic violence within their homes and certifies those seeking shelter are homeless due to domestic violence. They provide emergency shelter only for those who are in danger and cannot remain in their own homes. The Crisis Center works with many agencies and organizations, including the Manhattan Housing Authority, to provide permanent shelter for their clients.

The Manhattan Emergency Shelter is not able to house any minor children without a parent or guardian. The Shelter staff must call authorities to report the child is without a parent/guardian and is seeking shelter for unaccompanied youth under the age of 18. If the unaccompanied youth is between ages 18-24, MESI will house them and create a case plan for permanent housing.

USD 383 identifies unaccompanied youth as children living on their own or with an adult who is not their legal guardian, and children in homeless families. The School District's Families in Transition (FIT) program tracks families and unaccompanied youth and assists them through a variety of means designed to assure educational opportunities continue, as well as address urgent needs involving nutrition, health care, basic necessities and housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City addresses the needs of public housing through support of the MHA in the activities planned for improving its housing units. The City assisted the MHA in 2018, by financing the remaining repairs at Apartment Towers through a \$1 million bond. These repairs included replacing the leaking windows and addressing the deteriorated sanitary sewer lines. MHA completed renovations in November of 2018 and the facility was fully leased in 2021.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Manhattan Housing Authority promotes involvement in management and encourages residents to participate in homeownership through First Time homebuyer training with Housing & Credit Counseling, Inc. The MHA also refers residents to Habitat for Humanity for Homeownership Opportunities.

### **Actions taken to provide assistance to troubled PHAs**

The current Public Housing Assessment System (PHAS) score for the MHA is “Troubled”, due to depletion of its capital reserve fund needed to accomplish critical repairs. While the MHA begins to rebuild its reserve fund, the City will utilize CDBG funds to assist with some improvements.

The PHAS measures occupancy rates, financial health, infrastructure, and buildings, and how well the MHA maintains them, as well as timeliness of obligation and expenditure of capital funds. The City will continue to collaborate with the MHA to secure positive PHAS scores.

In Program Year 2020, the City completed the Environmental Review for the MHA’s 5-year plan, and set aside CDBG funds to begin a Phase 1 engineering and design effort to install new fire sprinkler systems at the Apartment Towers complex. It was put on hold due to COVID impacts, however the funds are being maintained for use in calendar year 2021 and 2022.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City amended the Comprehensive Plan in 2017 through incorporation of the Aggieville Community Vision update, the Big Blue & Kansas River Floodplain Management Plan, the Hartford Hills Master Plan, and the Flint Hills/Fort Riley Joint Land Use Update.

The Comprehensive Plan contains policies and guiding principles, which promote neighborhoods that contain a mixture of land uses and diversified housing options to serve a growing and changing population, and housing that is affordable and design that allows for multi-modal connectivity between adjacent neighborhoods, commercial areas, parks, and open space. Goals include maintaining the quality and character of established neighborhoods throughout the Manhattan area and ensuring that infill and redevelopment is compatible with existing neighborhoods and is appropriate in size, scale, design, and use. New neighborhoods will be located where residents of all ages, abilities, and financial means will have access to the full range of infrastructure, facilities, and services to lead active, healthy lifestyles.

The Manhattan Zoning Regulations implement the Comprehensive Plan recommendations to promote affordable housing and create neighborhoods that include a mixture of housing options located throughout the community. The Zoning Regulations allow a variety of housing types throughout the city and incorporate small minimum lots sizes for single-family and single-family attached dwellings. Manhattan has a significant number of core area neighborhoods that are zoned to allow for two or more dwelling units in a structure, as well as apartment buildings. Many outlying neighborhoods also include areas zoned for multi-family housing. In 2016, the City contracted with a consultant to update its zoning and subdivision regulations into a Unified Development Ordinance (UDO) to implement recommendations identified in the Comprehensive Plan, which will be tied to City ordinances.

Riley County has several Disaster Plans addressing a variety of catastrophic events. The City has reviewed these individual plans and has participated in Tabletop exercises and other activities to identify and resolve weaknesses in these plans. The City's efforts regarding disaster planning include conducting a tabletop exercise with the Corps of Engineers related to a catastrophic flood event caused by a hypothetical failure of the Manhattan Levee System and educating responders regarding the most vulnerable sections of the City and County and actions that should be taken. The City and Riley County have also been conducting the Resilient Wildcat Creek initiative to address flash flooding issues in the basin and specifically identify and address social vulnerabilities that typically impact LMI residents. This effort will be expanded to other parts of the community that are impacted by flooding and can be used in the event of other types of disasters.

The City Commission approved adoption of the 2018 International Building Code Series, and the 2017 National Electrical Code in June of 2019, which became effective on January 1, 2020. The City prefers to use the Federal Fair Housing guidelines for accessibility compliance in covered multifamily dwellings, which references the American National Standards Institute (ANSI) requirements for accessibility. The

Risk Reduction Division of the Fire Department ensures, through the permitting and enforcement process, that new multifamily housing containing four or more dwelling units complies with all federal regulations of the Fair Housing Act.

There are currently no known negative effects of City policy related to affordable housing and residential investment. In August 2021, the City initiated an eighteen-month Housing Market Analysis and Policy Strategy study to examine the full range of housing needs and City policy that may negatively affect housing choice, and develop tools to assist City Administration with housing decisions.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City continues to collaborate with the Social Services Advisory Board which provides funding recommendations from local tax revenue to support essential public services, and which provides CDBG Public Services funding recommendations. City Staff also attend the Riley County Council of Social Service Agencies (RCCSSA) and Flint Hills Wellness Coalition (FHWC) to identify and address the most current issues in the community.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City follows the HUD lead-based paint regulations and was recertified with the state of Kansas as a lead-based paint (LBP) activity firm in July, 2021. Whenever the Rehabilitation Project will be disturbing paint, the City tests for LBP in homes that were built in or before 1978. When LBP is found, the City requires contractors to be LBP-certified and use lead-safe work practices.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Manhattan Urban Area Comprehensive Plan contains goals, policies and guiding principles that promote neighborhoods that contain a mixture of services and land uses and diversified housing options including affordable housing, to serve all income levels and a growing and changing population.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Comprehensive Plan promotes housing that is affordable and neighborhood design that promotes multi-modal connectivity between adjacent neighborhoods, commercial areas, parks, and open space. Housing and neighborhood goals include maintaining the quality and character of established neighborhoods throughout the Manhattan Urban Area and ensuring that infill and redevelopment is compatible with existing neighborhoods and is appropriate in size, scale, design, and use. New neighborhoods will be located where residents of all ages, abilities, and financial means will have access to the full range of infrastructure, facilities, and services to lead active, healthy lifestyles.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City Commission created the Social Services Advisory Board (SSAB), which makes recommendations on funding for social service activities in the City with local funds, and for use of CDBG funds. The City will continue to encourage public services agencies, the MHA, MESI, and the Crisis Center to participate in the monthly Riley County Council Social Service agency meetings, as well as to increase collaboration in providing services and accessing additional resources.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City has adopted a strategy of education as the primary method to further Fair Housing in the community. The City includes and maintains a “Fair Housing” webpage to provide educational information, resources and links for potential tenants, home purchasers and landlords. The City updates this webpage on an annual basis and developed and distributed a brochure in both Spanish and English regarding Fair Housing issues and actions tenants could take.

The City also conducted a virtual annual Fair Housing Seminar in April of 2021, and provided an option for watching the virtual seminar in the City Commission Room, for landlords, and any other interested parties, that addressed Landlord’s Rights and Responsibilities, as well as those for tenants, realtors, bankers, and other interested citizens. The Manhattan Housing Authority has collaborated with the City in presenting these annual seminars regarding Fair Housing Issues, and if not presenting, is usually present to answer questions regarding the Section 8 program.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Manhattan acted as the lead agency to oversee all aspects of the local CDBG program, which included regulatory compliance, citizen participation, fair housing activities and project management. The Community Development Department is responsible for administration of the CDBG program and manages all CDBG undertakings, facilitates public involvement in the CDBG program and conducts all reporting of CDBG activities to HUD. All CDBG projects were conducted by the City of Manhattan or by sub-grantees, which were directly monitored by Community Development Department staff. The City continues to refine administrative practices in order to effectively manage CDBG projects and activities, and ensure compliance with all CDBG and applicable HUD requirements.

One construction project identified for 2019 that was delayed due to COVID-19 finally began late August of 2021, so no Wage Decision Payroll Reviews occurred and no Section 3 requirements were needed to be met during the Program Year. All other contractors were checked for an active registration in the federal System for Award Management ([www.sam.gov](http://www.sam.gov)). The City also published a notice of Opportunity for Work in the Manhattan Mercury to alert eligible Section 3 persons of HUD funded construction projects in the Community in September 2020 and March 2021.

One CDBG-CV Construction Project, the Flint Hill Breadbasket Freezer replacement has been progressing slowly due to COVID-19 related impacts on staff shortages at engineering firms and other project's impacts on the location. Local Public Service agencies have been slow to access CDBG-CV Public Services funds due to availability of other federal grant funds and lack of capacity at smaller agencies.

The Public Services projects provided monthly reports of progress and demographic data for households and persons served. Additionally, Public Service sub-recipient agencies received virtual monitoring visits early in 2021, in which files were reviewed for compliance with HUD guidelines including income verification, consistency with project objectives and other documentation of services delivered. Agencies were found to be in compliance with the City's agreements for services and CDBG national objectives and program goals.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Manhattan's Citizen Participation Plan (CPP) process involves citizens in decisions that affect their lives. It encourages full and proper citizen participation at all stages of the planning process and defines the structure, procedures, roles and policies to be followed and are consistent with federal requirements for the CDBG Program, the Section 108 Loan Guarantee Program, and applicable procedures in the event of a disaster. In all instances, Public Review and comments is invited on all Plans via advertisements in the local paper and through social media avenues.

As part of the CPP process for the 2020 - 2024 Plan, the City created an on-line suggestion box, issued a press release, utilized extensive social media notifications, and mined the City's Facebook and Twitter accounts for input and comments regarding the CDBG Program. The City held a public input meeting on November 7, 2019. Only one person attended, however 23 residents provided suggestions through the on-line suggestion box, and another 14 commented on needs via Facebook and Twitter.

In mid-March 2020, due to the COVID-19 pandemic, the City instituted "virtual public hearings and public meetings" in accordance with the Kansas Attorney General's guidelines. Residents signed up on the City's InTouch system received automatic notice of CDBG related activities. The entire CDBG webpage can be converted to any language using the on-line translator. All City Commission meetings are recorded and posted on the City website as part of the record, and anyone can register in advance to comment during these meetings, which are televised on the local cable channel and are live streamed on the City's website.

City administration presented the draft 2020 - 2024 Consolidated Plan to the Manhattan City Commission during a legislative meeting in April 2020. The Plan was posted on the City's website, and an on-line comment form was available for 30 days. The City provided a link for the Public Library to publish on its website and made the document downloadable for residents. Public review and comment was promoted prior to the Public Hearing, which the City Commission conducted at the May 5, 2020 legislative session, before authorizing submission of the final plan to HUD.

The City received 2 allocations from the 2020 CARES Act and made two Substantial Amendments to the Consolidated Plan. City Administration provided an online public comment form for at least 5 days prior to the hearing, with links to the Amendments on the City's website, as well as links on the Manhattan Public Library's website. City Administration presented the first amendment on July 21, 2020, and the second amendment on November 17, 2020 at legislative meetings. The City Commission conducted Public Hearings before authorizing submission. Included in the second amendment was a HUD-issued correction to the 2020 Annual Allocation, which decreased the amount from \$559,229 to \$559,144

The CPP process for the 2021 Annual Plan included an in-person public meeting on November 5, 2020. The downloadable Draft 2021 Plan was posted on the City's and on the Public Library's website, and the public was invited to review and comment for 30 days prior to the Public Hearing. The City Commission conducted the public hearing and provided authorization to submit the final plan to HUD at the May 4, 2021 legislative session.

The public review and comment period for the proposed PY 2020 CAPER began September 11 and ran through September 27, 2021. Citizen participation efforts that invited residents to provide feedback on the 2020 CAPER were also advertised in the Manhattan Mercury, through City's social media and automatic notification platforms, with copies made available at the Public Library, at City Hall, and available for download from the City's website. No comments were received.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the City’s program objectives, other than to incorporate projects that identified the most likely use of CARES Act funds. These were incorporated via the subsequent two amendments.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**Attachment**  
**CAPER Cover**

# PR 26 Binder

	Office of Community Planning and Development	DATE: 09-28-21
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	Integrated Disbursement and Information System	PAGE: 1
	PR25 - CDBG Financial Summary Report	
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PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	323,233.09
02 ENTITLEMENT GRANT	559,144.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	7,040.52
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
05b FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
05c FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	889,417.61
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	290,754.58
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	835.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	291,589.58
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	95,121.37
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	386,720.95
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	502,696.66
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	204,232.69
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	0.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	87,366.89
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	291,599.58
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	FY: 2019 PY: 2020 PY: 2021
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	582,669.13
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	582,669.13
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	94,813.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	94,813.00
32 ENTITLEMENT GRANT	559,144.00
33 PRIOR YEAR PROGRAM INCOME	23,048.50
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	582,192.50
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.57%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	95,121.37
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	95,121.37
42 ENTITLEMENT GRANT	559,144.00
43 CURRENT YEAR PROGRAM INCOME	7,040.52
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	566,184.52
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	15.80%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2019	2	155	6426168	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$1,390.09
2019	2	155	6442468	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$25,154.41
2020	2	171	6426181	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$173.15
2020	2	171	6439725	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$22,205.00
2020	2	171	6442565	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$42.00
2020	2	171	6456090	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$27,057.50
2020	2	171	6466162	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$879.04
2020	2	171	6466177	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$17,544.11
2020	2	171	6476072	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$2,105.59
2020	2	171	6488768	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$6,532.02
2020	2	171	6496212	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$7,605.00
2020	2	171	6511670	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$11,209.00
2020	2	171	6521598	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$2,855.00
2020	2	171	6535587	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$908.59
2020	2	171	6542568	Comprehensive Rehabilitation	14A	LMH	Strategy area	\$11,474.39
2020	2	173	6521598	Mobile Home ESA Rehab	14A	LMH	Strategy area	\$11.79
2020	2	173	6535587	Mobile Home ESA Rehab	14A	LMH	Strategy area	\$3,250.00
					14A	Matrix Code		\$139,987.68
2020	2	170	6426181	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$13,873.35
2020	2	170	6439725	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$4,416.24
2020	2	170	6442565	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,855.90
2020	2	170	6456090	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$6,999.32
2020	2	170	6466162	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,332.20
2020	2	170	6476072	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,051.76
2020	2	170	6488768	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,051.79
2020	2	170	6496212	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,051.78
2020	2	170	6511670	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,051.77
2020	2	170	6521598	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$5,052.48
2020	2	170	6535587	Rehabilitation Project Delivery	14H	LMH	Strategy area	\$2,908.42
					14H	Matrix Code		\$64,245.01
<b>Total</b>								<b>\$204,232.69</b>

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	3	178	6426181	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$2,072.37
2020	3	178	6439725	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$376.48
2020	3	178	6456090	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$994.61
2020	3	178	6476072	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$612.11
2020	3	178	6488768	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$382.44
2020	3	178	6496212	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$2,359.61
2020	3	178	6511670	No	KLS - Essential Legal Services	B20MC200009	EN	05C	LWC	\$802.38
								05C	Matrix Code	\$7,500.00
2020	3	176	6426181	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$1,202.96
2020	3	176	6456090	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$258.52
2020	3	176	6466162	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$904.82
2020	3	176	6476072	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$1,034.08
2020	3	176	6488768	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$387.78
2020	3	176	6496212	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$387.78
2020	3	176	6511670	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$258.52
2020	3	176	6521598	No	HCCI - Tenant Landlord Counseling	B20MC200009	EN	05K	LWC	\$128.90
2020	3	177	6426181	Yes	HCCI - CV TLC 2019 Surplus	B19MC200009	EN	05K	LWC	\$646.30
2020	3	177	6439725	Yes	HCCI - CV TLC 2019 Surplus	B19MC200009	EN	05K	LWC	\$288.70
2020	3	177	6439725	Yes	HCCI - CV TLC 2019 Surplus	B20MC200009	EN	05K	LWC	\$99.08
								05K	Matrix Code	\$5,687.44
2020	3	181	6426181	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$2,508.25
2020	3	181	6439725	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$667.64



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount		
2020	3	181	6456090	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$667.84		
2020	3	181	6466162	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$977.47		
2020	3	181	6476072	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$1,461.04		
2020	3	181	6488768	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$730.52		
2020	3	181	6496212	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$696.06		
2020	3	181	6511670	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$998.05		
2020	3	181	6521598	No	Sunflower CASA - CAC	B20MC200009	EN	05N	LWC	\$692.93		
										05N Matrix Code	\$9,100.00	
2020	3	180	6426181	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$4,493.45		
2020	3	180	6439725	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$1,394.86		
2020	3	180	6456090	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$1,928.38		
2020	3	180	6466162	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$1,388.34		
2020	3	180	6476072	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$3,323.90		
2020	3	180	6488768	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$1,447.60		
2020	3	180	6496212	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$1,514.82		
2020	3	180	6511670	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$2,787.18		
2020	3	180	6521598	No	PMHS - Benefits Specialist/Case Manager	B20MC200009	EN	05O	LWC	\$2,971.47		
										05O Matrix Code	\$21,250.00	
2020	3	179	6426181	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$11,389.49		
2020	3	179	6476072	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$2,859.20		
2020	3	179	6488768	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$4,363.42		
2020	3	179	6496212	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$5,230.61		
2020	3	179	6511670	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$4,960.80		
2020	3	179	6521598	No	MESI - Homelessness Prevention	B20MC200009	EN	05Q	LWC	\$11,696.48		
										05Q Matrix Code	\$40,500.00	
2020	3	175	6426181	No	HCCI - HCCC	B20MC200009	EN	05U	LWC	\$258.52		
2020	3	175	6476072	No	HCCI - HCCC	B20MC200009	EN	05U	LWC	\$258.52		
2020	3	175	6496212	No	HCCI - HCCC	B20MC200009	EN	05U	LWC	\$258.52		
										05U Matrix Code	\$775.56	
										No	Activity to prevent, prepare for, and respond to Coronavirus	\$63,778.92
										Yes	Activity to prevent, prepare for, and respond to Coronavirus	\$1,034.08
<b>Total</b>												<b>\$84,813.00</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	1	166	6426181	Program Administration	21A		\$17,619.16	
2020	1	166	6439725	Program Administration	21A		\$5,754.24	
2020	1	166	6442565	Program Administration	21A		\$6,446.24	
2020	1	166	6456090	Program Administration	21A		\$8,810.19	
2020	1	166	6466162	Program Administration	21A		\$6,079.88	
2020	1	166	6476072	Program Administration	21A		\$6,079.88	
2020	1	166	6488768	Program Administration	21A		\$6,079.88	
2020	1	166	6496212	Program Administration	21A		\$6,075.94	
2020	1	166	6511670	Program Administration	21A		\$6,075.40	
2020	1	166	6521598	Program Administration	21A		\$6,087.58	
2020	1	166	6535587	Program Administration	21A		\$3,014.81	
2020	1	167	6439725	Administration - General Fund	21A		\$3,926.33	
2020	1	167	6442565	Administration - General Fund	21A		\$114.96	
2020	1	167	6456090	Administration - General Fund	21A		\$1,421.60	
2020	1	167	6466162	Administration - General Fund	21A		\$524.51	
2020	1	167	6476072	Administration - General Fund	21A		\$2,073.51	
2020	1	167	6488768	Administration - General Fund	21A		\$1,842.68	
2020	1	167	6496212	Administration - General Fund	21A		\$959.40	
2020	1	167	6511670	Administration - General Fund	21A		\$1,744.67	
2020	1	167	6521598	Administration - General Fund	21A		\$1,051.83	
2020	1	168	6426181	General Administration	21A		\$890.97	
2020	1	168	6439725	General Administration	21A		\$1,281.64	
2020	1	168	6442565	General Administration	21A		\$927.59	
2020	1	168	6511670	General Administration	21A		\$18.17	
2020	1	168	6535587	General Administration	21A		\$269.67	
2020	1	168	6542568	General Administration	21A		\$218.09	
							21A Matrix Code	\$84,988.82
2020	1	169	6488768	Fair Housing Activities	21D		\$132.55	
							21D Matrix Code	\$132.55
<b>Total</b>								<b>\$95,121.37</b>



PART I: SUMMARY OF CDBG-CV RESOURCES		
01 CDBG-CV GRANT		634,043.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)		634,043.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES		
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		98,490.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)		98,490.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )		535,553.00
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT		
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		0.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)		0.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)		98,490.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)		0.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS		
16 DISBURSED IN IDIS FOR PUBLIC SERVICES		98,490.00
17 CDBG-CV GRANT		634,043.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)		15.53%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		0.00
20 CDBG-CV GRANT		634,043.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)		0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10  
 Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11  
 Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12  
 Report returned no data.

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	197	6545401	Seniors' Service Center - Cleaning Staff	05A	LMC	\$5,680.00
		198	6545401	Sunflower CASA Project, Inc. - Core Services Support	05N	LMC	\$92,810.00
Total							\$98,490.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19  
 Report returned no data.

# Explanation of PR 26 adjustments

IDIS - U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 Drawdown Report by Project and Activity  
 MANHATTAN , KS

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 TIME: 10:08  
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REPORT FOR CDBG  
 ALL PGM YR  
 ALL PROJECT  
 ALL

PY	IDIS	Prior	Voucher	Line	Voucher	LOCCS	Grant	Fund	Drawn Amount		
Project #	Act ID	Activity Name	Year	Number	Item	Status	Send Date	Year	Grant Number	Type	Amount
2019	2	155	Comprehensive Rehabilitation								
				6307876	5	Completed	9/24/2019	2019	B19MC200009	PI	\$650.00
				6307876	13	Completed	9/24/2019	2018	B18MC200009	EN	\$169.43
				6317726	4	Completed	10/24/2019	2019	B19MC200009	PI	\$12,970.00
				6317726	5	Completed	10/24/2019	2018	B18MC200009	EN	\$3,563.00
				6326236	5	Completed	11/21/2019	2018	B18MC200009	EN	\$7,573.01
				6333306	5	Completed	12/17/2019	2018	B18MC200009	EN	\$21.00
				6341017	5	Completed	1/14/2020	2018	B18MC200009	EN	\$181.89
				6351578	5	Completed	2/18/2020	2018	B18MC200009	EN	\$37,494.00
				6361999	4	Completed	3/18/2020	2018	B18MC200009	EN	\$5,544.50
				6373008	6	Completed	4/28/2020	2018	B18MC200009	EN	\$12,393.00
				6380173	5	Completed	5/26/2020	2018	B18MC200009	EN	\$13,666.00
				6388198	5	Completed	6/23/2020	2019	B19MC200009	PI	\$9,428.50
				6388198	6	Completed	6/23/2020	2018	B18MC200009	EN	\$4,883.83
		Y		6397764	5	Completed	7/24/2020	2018	B18MC200009	EN	\$272.20
		Y		6409573	2	Completed	9/3/2020	2018	B18MC200009	EN	\$7,155.40
				6426168	1	Completed	10/28/2020	2018	B18MC200009	EN	\$1,255.43
				6426168	2	Completed	10/28/2020	2019	B19MC200009	EN	\$124.66
				6442468	1	Completed	12/18/2020	2018	B18MC200009	EN	\$14,929.11
				6442468	2	Completed	12/18/2020	2019	B19MC200009	EN	\$10,225.30
									<b>Total</b>	total on PR26	<b>\$26,534.50</b>
2019	5	164	City Park Clarendon Trail Improvements								
		Y		6521598	10	Completed	7/26/2021	2019	B19MC200009	EN	\$1,718.89
		Y		6542568	3	Completed	9/16/2021	2019	B19MC200009	EN	\$835.00
									<b>Total</b>	not in pr26	\$2,553.89
2020	1	166	Program Administration								
				6426181	1	Completed	10/28/2020	2020	B20MC200009	EN	\$17,619.16
				6439725	1	Completed	12/14/2020	2020	B20MC200009	EN	\$5,754.24
				6442565	1	Completed	12/18/2020	2020	B20MC200009	EN	\$6,446.24
				6456090	1	Completed	2/1/2021	2020	B20MC200009	EN	\$8,810.19
				6466162	1	Completed	3/1/2021	2020	B20MC200009	EN	\$6,079.88
				6476072	1	Completed	3/26/2021	2020	B20MC200009	EN	\$6,079.88
				6488768	1	Completed	4/28/2021	2020	B20MC200009	EN	\$6,079.88
				6498212	1	Completed	5/24/2021	2020	B20MC200009	EN	\$6,075.94
				6511670	1	Completed	6/25/2021	2020	B20MC200009	EN	\$6,075.40
		Y		6521598	1	Completed	7/26/2021	2020	B20MC200009	EN	\$6,087.58
		Y		6535587	1	Completed	8/27/2021	2020	B20MC200009	EN	\$3,014.81
									<b>Total</b>		\$78,123.20
2020	1	167	Administration - General Fund								
				6439725	2	Completed	12/14/2020	2020	B20MC200009	EN	\$3,926.33
				6442565	2	Completed	12/18/2020	2020	B20MC200009	EN	\$114.96
				6456090	2	Completed	2/1/2021	2020	B20MC200009	EN	\$1,421.60
				6466162	2	Completed	3/1/2021	2020	B20MC200009	EN	\$524.51
				6476072	2	Completed	3/26/2021	2020	B20MC200009	EN	\$2,073.51
				6488768	2	Completed	4/28/2021	2020	B20MC200009	EN	\$1,842.68
				6498212	2	Completed	5/24/2021	2020	B20MC200009	EN	\$559.40
				6511670	2	Completed	6/25/2021	2020	B20MC200009	EN	\$1,744.67
		Y		6521598	2	Completed	7/26/2021	2020	B20MC200009	EN	\$1,051.83
									<b>Total</b>		\$13,259.49
2020	1	168	General Administration								
				6426181	2	Completed	10/28/2020	2020	B20MC200009	EN	\$890.97
				6439725	3	Completed	12/14/2020	2020	B20MC200009	EN	\$1,281.64
				6442565	3	Completed	12/18/2020	2020	B20MC200009	EN	\$927.59
				6511670	3	Completed	6/25/2021	2020	B20MC200009	EN	\$18.17
		Y		6535587	2	Completed	8/27/2021	2020	B20MC200009	EN	\$269.67
		Y		6542568	1	Completed	9/16/2021	2020	B20MC200009	EN	\$218.09
									<b>Total</b>		\$3,606.13
2020	1	169	Fair Housing Activities								



