

**MANHATTAN REGIONAL AIRPORT  
EMERGENCY CONTINGENCY PLAN  
FOR LENGTHY TARMAC DELAYS**

Manhattan Regional Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Frederic Peters at [Frederic.Peters@cityofmnhk.com](mailto:Frederic.Peters@cityofmnhk.com). Manhattan Regional Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive apron delays and to the extent practicable, Manhattan Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive apron delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Manhattan Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 785-587-4597 or 785-587-4565 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: Limited ramp space and parking positions for parking diverted flights, no ability to process or handle international passengers, limited terminal building hold room capacity, and availability of trained staff.

**Airport Information**

Name of Airport: Manhattan Regional Airport

Name and title of person preparing the plan: Frederic Peters, Airport Operations Manager

Preparer's Email Address: [Frederic.Peters@cityofmnhk.com](mailto:Frederic.Peters@cityofmnhk.com)

Preparer's Phone Number: 785-289-7015

Date of submission of plan: July 27, 2022

Airport Category:     Large Hub     Medium Hub     Small Hub     Non Hub X

**Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the 24-hour Airport Security Technician On-Call at 785-587-4561 for assistance.

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Manhattan Regional Airport does not operate any equipment needed to safely deplane passengers from air carrier aircraft. Airport personnel are not trained to assist in the deplanement of passengers using Airport owned equipment or equipment owned and operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed based operators and other who may have the necessary equipment, training, and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates/parking spaces at Manhattan Regional Airport are under common use leases to air carriers and are controlled by the airport. We will direct our common use tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate to the extent practicable.

### **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Manhattan Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

### **Public Access to the Emergency Contingency Plan**

Manhattan Regional Airport will provide public access to its emergency contingency plan through the following mean:

- Manhattan Regional Airport website ([flymnhk.com](http://flymnhk.com))